

**City of Horseshoe Bay  
City Council Meeting Agenda  
Tuesday, April 18, 2017 at 3:00 PM  
City Hall, 1 Community Drive, Horseshoe Bay, Texas**

**1. Call the Meeting to Order and Establish a Quorum**

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

**2. Invocation**

**3. Pledges to the Flags**

**4. Proclamations**

A. Proclamation Declaring April 2017 as "Burnet County Child Abuse Prevention and Awareness Month"

B. Proclamation Declaring May 7-13, 2017 as "Public Service Recognition Week"

**5. Public Comment**

*Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council.*

**6. Consent Agenda**

*All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.*

A. Approval of Regular Meeting Minutes, March 21, 2017

B. Approval of Workshop Minutes, April 5, 2017

C. Approval of Appointment of Member to the Board of Adjustment

D. Approval of Ordinance 2017-10: An Ordinance of the City of Horseshoe Bay Adopting Amendments to the Code of Ordinances: Board of Adjustment (Ordinance 2017-05); Declaring an Effective Date; Repealer; Severability; and Proper Notice and Meeting

E. Approval of Resolution No. 2017-11: A Resolution of the City of Horseshoe Bay Amending Depository Accounts Delegated Authority

F. Approval of Resolution No. 2017-12: A Resolution of the City of Horseshoe Bay Amending Authorized Representatives for TexPool

**7. Monthly Statistical Departmental Reports**

*Informational reports only; no action to be taken.*

A. City Manager

B. Finance Department

- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

**8. Business**

*Discuss, Consider and Possibly Take Action Regarding:*

- A. Progress Report by Owner on Construction and Issuing a Building Re-Permit for 201 Mountain Leather, Jay Perez, Applicant

**9. Adjourn**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Horseshoe Bay City Hall and website, [www.horseshoe-bay-tx.gov](http://www.horseshoe-bay-tx.gov), on the 12<sup>th</sup> of April, 2017 at 5:00 PM.*

  
Kerri Craig, City Secretary

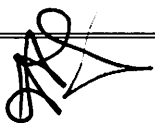
*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made two business days prior to this meeting by calling 830-598-9943 or emailing [keraig@horseshoe-bay-tx.gov](mailto:keraig@horseshoe-bay-tx.gov).*



## CITY OF HORSESHOE BAY

APRIL 18, 2017

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**To:** Mayor and City Council   
**Thru:** Stan R. Farmer, City Manager  
**From:** Kerri Craig, City Secretary  
**RE:** Proclamation Declaring April 2017 as "Burnet County Child Abuse Prevention and Awareness Month"

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April is National Child Abuse and Neglect Prevention Month in the United States. National Child Abuse Prevention Month is a time to acknowledge the importance of families and communities working together to prevent child abuse and neglect, and to promote the social and emotional well-being of children and families. During the month of April and throughout the year, communities are encouraged to share child abuse and neglect prevention awareness strategies and activities and promote prevention across the country.

Jan Graves, from the Burnet County Child Welfare Board requested this proclamation be read and approved by City Council at the April meeting.

**Enclosures: Proclamation**



**Proclamation of the City of Horseshoe Bay  
Declaring April 2017 as “Burnet County  
Child Abuse Prevention and Awareness Month”**



**WHEREAS**, being that our children are our future, any type of child abuse is a serious problem affecting every single person in our community, and finding remedies requires input and especially action from every single person in our community; and

**WHEREAS**, the Burnet County Child Welfare Board and Texas Department of Family and Protective Services provide assistance and services for abused and neglected children and have the cooperation of other agencies such as CASA and the Hill Country Children’s Advocacy Center; and

**WHEREAS**, Burnet County has an extraordinary number of children who suffer from some form of abuse or neglect each year, and child abuse can have long-term psychological, emotional, and physical effects that can have lifelong consequences; and

**WHEREAS**, child abuse prevention is meaningful because of the connections and partnerships created between child welfare, education, health, community and faith based organizations, businesses, and law enforcement agencies; and

**WHEREAS**, our community must make every effort to report any suspected child abuse to the CPS hotline 1-800-252-5400; and

**WHEREAS**, our community acknowledges that we must continue to work harder to increase awareness about child abuse and that prevention remains the best defense for our children; and

**NOW, THEREFORE, BE IT PROCLAIMED** by the City Council of the City of Horseshoe Bay, Texas:

**NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH**

1. April 2017 shall hereafter be known as “Burnet County Child Abuse Prevention and Awareness Month” in Horseshoe Bay, Texas.
2. The City calls upon the citizens of Horseshoe Bay to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and their families, and by wearing or displaying blue ribbons as a reminder to our community.
3. The City Secretary is hereby instructed to post this Proclamation at City Hall for public display, and enter this document into the records of the municipality.

**PASSED AND APPROVED** this 18<sup>th</sup> day of April 2017 by the City Council of the City of Horseshoe Bay, Texas.

**CITY OF HORSESHOE BAY**

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**Mayor Stephen T. Jordan**



## CITY OF HORSESHOE BAY

APRIL 18, 2017

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To: Mayor and City Council   
Thru: Stan R. Farmer, City Manager  
From: Vicki Briggs, HR Director  
RE: Proclamation Declaring May 7-13, 2017 as "Public Service Recognition Week"

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Celebrated the first week of May since 1985, Public Service Recognition Week is organized annually by the Public Employees Roundtable and its member organizations to honor the women and men who serve our nation as federal, state, county and local government employees.

Throughout the country, mayors, governors, agency leaders, communities and public service organizations participate in Public Service Recognition Week by issuing proclamations, hosting award ceremonies and special tribute events; and delivering messages about the value of public service. Government leaders and public servants from all backgrounds are encouraged to participate by showing appreciation to their employees and colleagues. More information can be found at [www.publicservicerecognitionweek.org](http://www.publicservicerecognitionweek.org)

We request that the Council declare May 7-13, 2017 as Public Service Recognition Week for the City of Horseshoe Bay.

Enclosures: Proclamation



## **PROCLAMATION**

### **Public Service Recognition Week May 7-13, 2017**

**WHEREAS,** The citizens of Horseshoe Bay are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

**WHEREAS,** The City of Horseshoe Bay recognizes its local public servants including employees in Administration (City Manager, City Secretary, Human Resources, IT, GIS), Animal Control, Community Services (Field Operations, Plant Operations, Reclamation/Recycling), Development Services, Finance, Fire, Municipal Court, Police, and Public Works. Day in and day out, they provide the diverse services demanded by the citizens of Horseshoe Bay with efficiency and integrity; and

**WHEREAS,** Many public servants, including police officers and firefighters risk their lives in service to the people of the City of Horseshoe Bay; and

**WHEREAS,** Without these public servants, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and

**WHEREAS,** All citizens of the City of Horseshoe Bay are encouraged to recognize the accomplishments and contributions of City employees.

**NOW THEREFORE,** I, Stephen T. Jordan, Mayor of the City of Horseshoe Bay, by virtue of the authority vested in me, do hereby proclaim May 7-13, 2017 as:

### **PUBLIC SERVICE RECOGNITION WEEK**

**In witness whereof, I have hereunto set my hand and caused to be affixed the seal of the City of Horseshoe Bay, this 18<sup>th</sup> day of April, 2017.**

**CITY OF HORSESHOE BAY, TEXAS**

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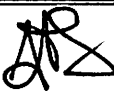
**Stephen T. Jordan, Mayor**



# CITY OF HORSESHOE BAY

APRIL 18, 2017

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To: Mayor and City Council   
Thru: Stan R. Farmer, City Manager  
From: Kerri Craig, City Secretary  
RE: Minutes of the March 21, 2017 City Council Meeting

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Enclosures: Minutes

# City Council Meeting Minutes

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A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, March 21, 2017, beginning at 3:00 PM in the City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. Call the Meeting to Order and Establish a Quorum

### Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present except Mayor Pro Tem Craig Haydon (excused absence for personal business).

## 2. Invocation - Rev. Dr. Malcolm McQueen, Pastor of the Church at Horseshoe Bay gave the invocation.

## 3. Pledges to the Flags - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.

## 4. Presentations

- A. Presentation of the Audited Financial Report for the Year Ended September 30, 2016 – Keith Neffendorf, from Neffendorf & Knopp, PC provided a presentation on the audited financial report. Council Member Kent Graham motioned to accept the audit presentation. Council Member Cynthia Clinesmith seconded. VOTE: 4-0 in favor, motion passed.

## 5. Proclamations

- A. Proclamation Declaring April 2017 as "National Child Abuse and Neglect Prevention Month" - Mayor Steve Jordan read allowed the proclamation. Council Member Reagan Lambert motioned to approve the proclamation. Council Member Jerry Gray seconded. VOTE: 4-0 in favor, motion passed.
- B. Proclamation Declaring April 22, 2017 as "Earth Day" - Mayor Steve Jordan read allowed the proclamation. Council Member Reagan Lambert motioned to approve the proclamation. Council Member Kent Graham seconded. VOTE: 4-0 in favor, motion passed.

## 6. Public Comment

*Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council.* — Jim Thorne spoke regarding the garbage collection contract and the issues he has faced with the various sized collection carts. Peter Jones spoke regarding concerns brought to him by approximately 20 Horseshoe Bay residents about poor lighting and lack of traffic lights at the intersection of HWY 71 and FM 2147.

## 7. Consent Agenda

*All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.*

- A. Approval of Regular Meeting Minutes, February 21, 2017



- B. Approval of \$1,000 Donation to the Horseshoe Bay Property Owner's Association for the Annual New Residents and Members Open House
- C. Approval of a Resolution and Agreement Between the City of Horseshoe Bay and First United Bank and Trust Company for Treasury Management Services Remote Deposit Capture
- D. Approval of Appointment of the ETJ Member to the Capital Improvements Advisory Committee
- E. Approval of an Interlocal Agreement Between the City of Horseshoe Bay and Burnet County for Chip Sealing of City-Owned Streets

Council Member Jerry Gray motioned to approve all consent items, including the appointment of Casey Burns to the Capital Improvements Advisory Committee. Council Member Cynthia Clinesmith seconded. VOTE: 4-0 in favor, motion passed.

#### **8. Public Hearing Items**

*Discuss, Consider and Possibly Take Action Regarding:*

- A. Ordinance 2017-07: An Ordinance of the City of Horseshoe Bay Adopting Planned Development Zoning Regulations for Zone 18 (The Parks at Horseshoe Bay Planned Development); Establishing Zone Boundaries for Zone 18; Amending the Zoning Map; Enacting Certain Development Standards and Land Use Regulations; Setting out Administrative and Legislative Procedures; Imposing Civil and Criminal Penalties, Including Fines Not to Exceed \$2,000 Per Offense; Providing Approval Authority for the City Council; Providing for the Enforcement and Penalties; and Providing for Repealer; Severability; and Effective Date. – Development Services Director Eric Winter provided a report, which is on file. Staff recommended approval of Ordinance 2017-07. Mayor Steve Jordan convened the public hearing at 3:57pm and asked if there were any comments. Becky Collins spoke regarding her concerns about the entrance to the development. Mayor Jordan closed the public hearing at 3:58pm. Council Member Kent Graham motioned to approve Ordinance 2017-07 according to staff's recommendation. Council Member Reagan Lambert seconded. VOTE: 4-0 in favor, motion passed.

#### **9. Monthly Statistical Departmental Reports**

*Informational reports only; no action to be taken.*

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

#### **10. Business**

*Discuss, Consider and Possibly Take Action Regarding:*

- A. Progress Report by Builder/Owner on Construction and Issuing Building Re-Permit for 101 Lachite, *Patti Chavet, Applicant* – Development Services Director Eric Winter provided a report, which is on file. Patti Chavet spoke regarding the status of the project and requested an extension of her permit until May 15, 2017 when she anticipates the project will be completed. Lowell Crable, a neighbor residing on Lachite, expressed his concern about this project and the number of extensions. He stated his support for a final extension being granted

with the condition that the owner provide a detailed project plan and timeline and commitment from the City to enforce the regulations. Council Member Jerry Gray motioned to approve a 90-day extension of the re-permit to June 19, 2017, with a renewal fee of \$1,000 with the condition that the applicant provide a detailed project completion plan and timeline to the Development Services Director Eric Winter, and that if not completed by the 90-day deadline, any future extension, if approved, would cost \$5,000 or more in fees. Council Member Reagan Lambert seconded. VOTE: 4-0 in favor, motion passed. Council Member Jerry Gray requested that the applicant turn in the project completion plan and timeline to Development Services within 7 days of this meeting.

B. Ordinance 2017-08: An Ordinance of the City of Horseshoe Bay, Texas Amending Chapter 3 Building Regulations, Article 3.02 Building Code, Adding a New Section 3.02.021 Adopting the International Code Council's International Fuel Gas Code, and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting - Development Services Director Eric Winter provided a report, which is on file. Staff recommended approval of Ordinance 2017-08. Council Member Cynthia Clinesmith motioned to approve Ordinance 2017-08 according to staff's recommendation. Council Member Jerry Gray seconded. VOTE: 4-0 in favor, motion passed.

C. Ordinance 2017-09: An Ordinance of the City of Horseshoe Bay, Texas, Amending Chapter 3 Building Regulations of the Code of Ordinances of the City of Horseshoe Bay, Texas, to Add New Article 3.09 Tree Protection Ordinance; Providing for Enforcement of a Penalty by Fine Not to Exceed Five Hundred Dollars (\$500); and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting – Assistant Planner Nathalie Kip provided a report, which is on file. Staff recommended approval of Ordinance 2017-09. Council Member Jerry Gray motioned to approve Ordinance 2017-09 according to staff's recommendation. Council Member Kent Graham seconded. VOTE: 4-0 in favor, motion passed.

D. Request by Citizens Residing on Red Sail to Construct a Security Gate in the City's Right-of-Way Before the Property Located at 1014 Red Sail, *Ken Landry and Neighbors, Applicants* – City Manager Stan Farmer provided a report, which is on file. Staff recommended approval of the request. Susan Yantis, one of the applicants, described the issues they face from cars turning around on their property. Council Member Kent Graham motioned to approve the request to construct the gate according to staff's recommendation. Council Member Cynthia Clinesmith seconded. VOTE: 4-0 in favor, motion passed.

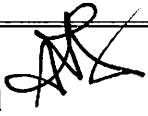
11. **Adjourn** - Council Member Reagan Lambert motioned to adjourn the meeting. Council Member Jerry Gray seconded. VOTE: 4-0 in favor, motion passed. Meeting adjourned at 4:50pm.



# CITY OF HORSESHOE BAY

APRIL 18, 2017

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To: Mayor and City Council   
Thru: Stan R. Farmer, City Manager  
From: Kerri Craig, City Secretary  
RE: Minutes of the April 5, 2017 City Council Workshop

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Enclosures: Minutes

# City Council Workshop Minutes

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A City of Horseshoe Bay City Council Workshop was held Wednesday, April 5, 2017, beginning at 9:00 AM in City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. Call the Meeting to Order and Establish a Quorum

### Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 9:00am. All present. Mayor Jordan led the meeting with a prayer. Mayor Jordan recognized and thanked the employees of the Fire Department, Police Department and Community Services Department for their efforts last week in putting out a fire. Mayor Jordan stated that at the Planning and Zoning Commission meeting, Ron Mitchell asked him why the City's Mission Statement wasn't framed yet. The Mayor officially asked City Manager Stan Farmer to have the Mission Statement banner, which hangs behind the Council dais, to be framed.

## 2. Business

### *Discuss, Consider and Possibly Take Action Regarding:*

- A. Long Range Plan Implementation Update – Mayor Jordan provided an overview of the development and implementation process for the Long Range Plan, which was approved in October 2016. City Manager Stan Farmer discussed each of the goals in the plan, the related action items, and the current status of each.
- B. Widening of FM 2147 & FM 2147/HWY 71 Intersection Update – Mayor Jordan provided an update on the City's efforts towards these projects including multiple meetings and phone calls with TXDOT and other agencies.
- C. Wirtz Dam Bridge Project Update – Mayor Jordan stated he attended a meeting last week with representatives from various agencies regarding the status of the project. They will be looking into the environmental concerns next as they continue to pursue this project. There is an effort to have an alternative FM 2147 route to HWY 281 which TXDOT is in favor of because the cost of widening the existing FM 2147 with the cliffs and rocks is prohibitive. They know there is too much traffic on FM 2147 but they can't do anything about it, so they are encouraged about this alternative route. There was a meeting with TXDOT and the property owners along the alternative route, which the Mayor attended, at which the property owners were in favor of giving their property to this effort. The Mayor has asked the City Manager to research the possibility of drafting an ordinance preventing truck traffic through Horseshoe Bay.
- D. City Street's Eligible for Upgrade – City Manager Stan Farmer and Public Works Director Tim Foran provided an update on the streets that are eligible for upgrade, and the status of each.
- E. Building Construction Items for April 26, 2017 "Let Me Speak With the Mayor" Meeting – Mayor Jordan gave an overview of the history and purpose of these meetings, and reminded every one of the upcoming meeting.

F. Request from Llano County Libraries for a \$5,000 Contribution – Council Member Reagan Lambert stated he remembers the City telling them last year that they would not be receiving contributions from the City in the future. Council Member Reagan Lambert motioned to deny the request. Council Member Kent Graham seconded, vote 5-0 in favor, motion passed.

G. Training on the City's Agenda Management Software Boardbook – No action taken.


3. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 11:48am.



## CITY OF HORSESHOE BAY

APRIL 18, 2017

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To: Mayor and City Council   
From: Stan R. Farmer, City Manager  
RE: Approval of Appointment of Member to the Board of Adjustment

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With the recent resignation of John Bird from this Board there is a vacancy. A recent graduate of the Citizens' Academy Frank Gracely, Jr. has volunteer to serve, if appointed, to fill this seat on the Board of Adjustment.

Enclosures: Mr. Gracely's Application



**APPLICATION TO SERVE ON CITY OF  
HORSESHOE BAY  
BOARDS, COMMITTEES AND COMMISSIONS**

Date Rec'd: 4/7/17  
By: SG

If you are interested in serving on a board, committee or commission appointed by the City Council, please complete this application and email it to the City Secretary at [kcraig@horseshoe-bay-tx.gov](mailto:kcraig@horseshoe-bay-tx.gov).

Your application will be held for consideration for two years by the Council as appointments are required.

**Qualifications for Appointment:** The City has established certain qualifications that must be met by all members of any board or commission. In addition to any special qualification for a particular board or commission, you must:

- Be a citizen or resident in the City of Horseshoe Bay or a resident in the City's ETJ;
- Must not be in arrears in the payment of any taxes or other liability due to the City;
- Must have an active application on file with the City Secretary;
- Must meet any certain requirements as set out in State Statute; and
- May not hold any other public office, including other City Council appointments, except that of a Notary Public or as a member of the armed services or National Guard.

<b>CHECK ONE</b> <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms.	<b>NAME:</b> x <u>Frank Gracely</u>	<b>CELL TELEPHONE #</b> <u>713-702-5908</u>
	<b>ADDRESS:</b> x <u>208 Wennmoths Place</u>	<b>WORK TELEPHONE #</b> <u>713-702-5908</u>
	<b>CITY, STATE, ZIP</b> x <u>Horseshoe Bay TX 78657</u>	<b>HOME TELEPHONE #</b> 
<b>E-MAIL ADDRESS:</b> 		

Please check the appropriate box for the boards, committees or commissions on which you are willing to serve – see the back of this application for a description of each board or commission.

- ☐ Planning and Zoning Commission   ☐ Fuchs' House Advisory Committee   ☐ Parks Advisory Committee  
☐ Broadband Advisory Committee   ☒ Board of Adjustment

<b>EDUCATION</b>
<u>BBA - Management - Southward Texas State</u>

<b>CURRENT EMPLOYMENT</b>
<u>Retire from AT&amp;T</u>

<b>TELL US A LITTLE ABOUT YOURSELF</b>
<u>Have been a part of HSB Community since 1980 - Member of St Paul The Apostle &amp; M&amp;A - HSB.</u>

Have you ever served on a board or commission in the City of Horseshoe Bay or any other city?

☒ Yes   ☐ No   If yes, please describe: Currently on Broadband Committee

Applicant Signature

Date


Some information supplied on this form is public information. If you would like to keep it confidential please complete the attached form and return with this application.



## CITY OF HORSESHOE BAY

FEBRUARY 17, 2017

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To: Mayor and City Council   
From: Stan R. Farmer, City Manager  
Re: Approval of Ordinance 2017-10: An Ordinance of the City of Horseshoe Bay Adopting Amendments to the Code of Ordinances: Board of Adjustment (Ordinance 2017-05); Declaring an Effective Date; Repealer; Severability; and Proper Notice and Meeting

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The purpose of this ordinance is to amend the terms of the Board of Adjustment members, as stated in Ordinance 2017-05 Creating the Board of Adjustment, to reflect two-year, non-staggered terms.

Enclosures: Ordinance Amendment



**CITY OF HORSESHOE BAY**

**ORDINANCE NO. 2017-10**

**ADOPTION OF AMENDMENT TO CODE OF ORDINANCES:  
BOARD OF ADJUSTMENT**

**AN ORDINANCE OF THE CITY OF HORSESHOE BAY, TEXAS ADOPTING  
AMENDMENTS TO THE CODE OF ORDINANCES: BOARD OF ADJUSTMENT  
(ORDINANCE 2017-05); DECLARING AN EFFECTIVE DATE; REPEALER;  
SEVERABILITY; AND PROPER NOTICE AND MEETING**

**WHEREAS**, on May 9, 2009 the City held an election for the purpose of the adoption of a home rule charter, which was approved and adopted;

**WHEREAS**, Texas Local Government Code 211.008 sets forth certain requirements with respect to boards of adjustment of certain types of municipalities, including home rule municipalities such as the City;

**WHEREAS**, the City Council of Horseshoe Bay desires to bring the City's Code of Ordinances into compliance with Texas Local Government Code 211.008; and

**WHEREAS**, the City Council of Horseshoe Bay is authorized by statute and under the City's home rule charter to formally adopt the following amendments to the City's Code of Ordinances;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
HORSESHOE BAY, TEXAS:**

**I. FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**II. AMENDMENT**

Section 14.02.194(c) of the City's Code of Ordinances is hereby amended and restated in its entirety to read as follows:

**Sec. 14.02.194            Creation and Terms of Office**

(c) BOA members' terms of office shall be for two years. There shall be a limit of four successive terms that a person may serve as a BOA member. A partial term to which a person is appointed or elected shall not be counted as a full two- (2-) year term for the purposes of this article.

### **III. ADOPTION OF ORDINANCES**

The City Council of Horseshoe Bay hereby declares that the foregoing amendments and additions to the Code of Ordinances are incorporated into the Code of Ordinances for all purposes and are hereby adopted.

### **IV. EFFECTIVE DATE**

This Ordinance shall be and become effective immediately upon and after its passage and publication as may be required by governing law.

### **V. REPEALER**

All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

### **VI. SEVERABILITY**

Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

### **VII. PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**ADOPTED AND APPROVED** on this 18<sup>th</sup> day of April 2017 by a vote of the City Council of the City of Horseshoe Bay, Texas.

**CITY OF HORSESHOE BAY, TEXAS**

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**Stephen T. Jordan, Mayor**

Attest:

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**Kerri Craig, City Secretary**



## CITY OF HORSESHOE BAY

APRIL 18, 2017

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To: Mayor and City Council   
From: Stan R. Farmer, City Manager  
Re: Approval of Resolution No. 2017-11: A Resolution of the City of Horseshoe Bay  
Amending Depository Accounts Delegated Authority

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**This resolution amending the Depository Accounts Delegated Authority will authorize new Finance Director Kristen Woolley to sign on the City's Depository Accounts.**

**Once signed, the Resolution will be sent to First United Bank where they will prepare new signature cards, along with their required Banking Resolution, for the appropriate authorized signatures. When the documents are ready, the authorized signers will be notified to come in and sign.**

**Enclosures: Resolution Amending Depository Accounts Delegated Authority**

## **CITY OF HORSESHOE BAY**

### **RESOLUTION NO. 2017-11**

#### **AMENDING DEPOSITORY ACCOUNTS DELEGATED AUTHORITY**

**WHEREAS,** certain accounts are established in the name of the City of Horseshoe Bay, P.O. Box 7765, Horseshoe Bay, Texas 78657-7765, with (1) First United Bank, 6905 Highway 2147, Horseshoe Bay, Texas 78657; and (2) the State of Texas Local Government Investment Pool (TexPool), c/o Federated Investors, Inc., 1001 Texas Ave., Suite 1400, Houston, Texas 77002; and

**WHEREAS,** Resolution No. 2017-02 established certain delegated authorities and specific guidelines for transactions to said accounts; and

**WHEREAS,** the City Council of the City of Horseshoe Bay now wishes to amend the delegated authorities established by Resolution No. 2017-02.

**NOW THEREFORE, BE IT RESOLVED,** that any of the City funds may be deposited in said accounts and withdrawals from which are hereby authorized by Jerry Gray, Council Member; Kent Graham, Council Member; Stan R. Farmer, City Manager; and Kristen Woolley, Finance Director under specific guidelines which are set forth as follows:

**FURTHER,** that Stan R. Farmer is authorized to make withdrawals by his signature alone, subject to the limitation of Ten Thousand Dollars (\$10,000.00) on each such withdrawal transaction, excluding his personal salary check, which may be signed by any one of the other authorized persons.

**FURTHER,** that Stan R. Farmer is authorized to make withdrawals by his signature alone for the purpose of payment to Citibank, Pedernales Electric Cooperative; United Healthcare Insurance; Principal Financial Insurance; Colonial Life Insurance; Dearborn National Life Insurance; Republic Services; Lower Colorado River Authority; City of Marble Falls; NACO, Nationwide Retirement Solutions; TML Risk Pool; Texas Fleet Fuel, and the Llano Central Appraisal District.

**FURTHER,** that Stan R. Farmer is authorized to make withdrawals by his signature, when countersigned by either Jerry Gray, Council Member, or Kent Graham, Council Member, on each such withdrawal transaction in excess of Ten Thousand Dollars (\$10,000.00), excluding his personal salary check.

**FURTHER,** that Kristen Woolley is authorized to make withdrawals, by her signature alone, subject to the limitation of Two Thousand Five Hundred Dollars (\$2,500.00) on each such withdrawal transaction, excluding her personal salary check.

**FURTHER,** that Kristen Woolley, in the absence of Stan R. Farmer, is authorized to make withdrawals, by her signature alone, for the purpose of salary payroll checks, excluding her personal salary check, which may be signed by any one of the other authorized persons.

**FURTHER,** that Stan R. Farmer or Kristen Woolley, each independently, is authorized to transfer monies as needed from one of the City accounts to another of the City accounts.

**FURTHER,** that Jerry Gray, Council Member, and Kent Graham, Council Member, acting together, may from time to time borrow money in the name of the City and give the City's Revenue Notes therefore in such amounts and for such time and rate of interest as may be designated on said Notes, or the Lender's custom, and may pledge for the payment of such Notes any of the bills receivable, stock, bonds or other property of said City.

**FURTHER,** that any other deposits, withdrawals, transfers among City accounts, and all other depository transactions of the City may be authorized by the signatures of Jerry Gray, Council Member, and Kent Graham, Council Member, acting together.

**ADOPTED AND APPROVED** by a vote of the City Council of the City of Horseshoe Bay on this 18<sup>th</sup> day of April 2017.

---

**Stephen T. Jordan, Mayor**

I, KERRI CRAIG, City Secretary of the City of Horseshoe Bay, of Llano and Burnet Counties Texas, do hereby certify that I am the keeper of the records and the minutes of the proceedings of the City Council of said City and that on the 18<sup>th</sup> of April 2017 there was held a meeting of the City Council of said City which was duly called and held in accordance with the law, and at which meeting a quorum of the Council Members was present; and that at said meeting the foregoing resolution was duly and legally passed by unanimous vote.

I further certify that the following are the officers and persons authorized to sign as designated in the foregoing resolution, and that the signatures hereon are the true signatures of such officers and persons.

---

**Jerry Gray, Council Member**

---

**Kent Graham, Council Member**

---

**Stan R. Farmer, City Manager**

---

**Kristen Woolley, Finance Director**

In Witness Whereof, I have set my hand as City Secretary, and have attached hereto the official seal of the City of Horseshoe Bay, this 18th day of April 2017

---

**Kerri Craig, City Secretary**

[SEAL]



## CITY OF HORSESHOE BAY

APRIL 18, 2017

---

To: Mayor and City Council *ATG*  
From: Stan R. Farmer, City Manager  
Re: Approval of Resolution No. 2017-12: A Resolution of the City of Horseshoe Bay  
Amending Authorized Representatives for TexPool

---

This Resolution Amending Authorized Representatives is a required TexPool form when it is necessary to amend Authorized Representatives. With the hiring of the new Finance Directory, Kristen Woolley, this Resolution needs to be amended.

Enclosure: Resolution Amending Authorized Representatives for TexPool



# Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

\* Required Fields

## 1. Resolution

WHEREAS,

City of Horseshoe Bay

Participant Name\*

7 8 9 4 3

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1.	Stan R. Farmer
	Name
	City Manager
	Title
	830-598-9940 / 830-598-8744 / sfarmer@horseshoe-bay-tx.gov
	Phone/Fax/Email
	Signature
2.	Kristen Woolley
	Name
	Finance Director
	Title
	830-598-9907 / 830-598-8744 / kwoolley@horseshoe-bay-tx.gov
	Phone/Fax/Email
	Signature

1. Resolution (continued)

3. **Jerry Gray**

Name

**City Council Member**

Title

**830-598-9907 / 830-598-8744 / jgray@horseshoe-bay-tx.gov**

Phone/Fax/Email

Signature

4. **Kent Graham**

Name

**City Council Member**

Title

**830-598-9907 / 830-598-8744 / kgraham@horseshoe-bay-tx.gov**

Phone/Fax/Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

**Kristen Woolley**

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

**Stefani Wright**

Name

**Finance Supervisor**

Title

**830-598-9990 / 830-598-8744 / swright@horseshoe-bay-tx.gov**

Phone/Fax/Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 18th day April, 20 17.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

**City of Horseshoe Bay**

Name of Participant\*

**SIGNED**

Signature\*

**Stephen T. Jordan**

Printed Name\*

**Mayor**

Title\*

**ATTEST**

Signature\*

**Kerri Craig**

Printed Name\*

**City Secretary**

Title\*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services  
1001 Texas Avenue, Suite 1400  
Houston, TX 77002

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX-REP

2 OF 2

TexPool Participant Services  
1001 Texas Avenue, Suite 1400 • Houston, TX 77002  
Phone: 1-866-TEXPOOL (839-7665) • Fax: 1-866-839-3291 • www.texpool.com

Managed and  
Serviced by

**Federated.**

G45340-17 (12/15)





## CITY OF HORSESHOE BAY

APRIL 18, 2017

**To:** Mayor and City Council  
**Thru:** Stan R. Farmer, City Manager  
**From:** Department Heads  
**Re:** Monthly Statistical Departmental Reports

1. City Manager
2. Finance Department
3. Community Services
4. Development Services
5. Fire Department
6. Police Department
7. Animal Control

**Enclosures: Monthly Reports**



# CITY OF HORSESHOE BAY



## BANKING ACTIVITY AS OF MARCH 31, 2017

ACCOUNT	INTEREST RATE	BANK BALANCE 02/28/2017	INTEREST	OTHER DEBITS/ CREDITS	BANK BALANCE 3/31/17
<b>DISBURSEMENT FUND INVESTMENTS</b>					
<b>FIRST UNITED BANK</b>					
DISBURSEMENT ACCOUNT	0.10%	\$ 158,112	\$ 28	\$ 166,837	\$ 324,976
<b>UTILITY FUND INVESTMENTS</b>					
<b>FIRST UNITED BANK</b>					
UTILITY FUND OPERATING	0.30%	\$ 488,283	\$ 98	\$ (141,405)	\$ 346,975
<b>TEXPOOL</b>					
LCMUD#1 CAPITAL RECOVERY	0.62%	\$ 26,058	\$ 14	\$ (0)	\$ 26,072
RATE STABILIZATION FUND	0.62%	\$ 301,005	\$ 159	\$ (0)	\$ 301,164
UTILITY FUND RESERVE	0.62%	\$ 1,682,976	\$ 886	\$ (10,200)	\$ 1,673,663
TOTAL - TEXPOOL		\$ 2,010,040	\$ 1,059	\$ (10,200)	\$ 2,000,899
<b>TOTAL UF ACCOUNTS</b>		\$ 2,498,323	\$ 1,157	\$ (151,605)	\$ 2,347,875
<b>GENERAL FUND INVESTMENTS</b>					
<b>FIRST UNITED BANK</b>					
GENERAL FUND OPERATING	0.30%	\$ 59,058	\$ 27	\$ 37,434	\$ 96,519
GENERAL FUND LOT MOWING	0.10%	\$ 41,974	\$ 4	\$ 4,040	\$ 46,018
PD ACCOUNT	0.10%	\$ 8,901	\$ 1	\$ (0)	\$ 8,902
TOTAL - FIRST UNITED BANK		\$ 109,932	\$ 32	\$ 41,474	\$ 151,439
<b>TEXPOOL</b>					
GENERAL FUND OPERATING	0.62%	\$ 4,493,188	\$ 2,310	\$ (277,051)	\$ 4,218,447
GENERAL FUND RESERVE	0.62%	\$ 2,602,305	\$ 1,375	\$ 0	\$ 2,603,680
TOTAL - TEXPOOL		\$ 7,095,494	\$ 3,685	\$ (277,051)	\$ 6,822,127
<b>TOTAL GF ACCOUNTS</b>		\$ 7,205,426	\$ 3,717	\$ (235,577)	\$ 6,973,566
<b>CAPITAL PROJECTS FUND INVESTMENTS</b>					
<b>TEXPOOL</b>					
CAPITAL PROJECTS	0.62%	\$ 883	\$ 0	\$ (559)	\$ 324
HORSESHOE CREEK TRAIL	0.62%	\$ 8,573	\$ -	\$ (8,573)	\$ -
TOTAL - TEXPOOL		\$ 9,456	\$ 0	\$ (9,132)	\$ 324
<b>TOTAL CAPITAL PROJECTS</b>		\$ 9,456	\$ 0	\$ (9,132)	\$ 324
<b>INTEREST &amp; SINKING FUND</b>					
<b>TEXPOOL</b>					
INTEREST & SINKING	0.62%	\$ 264,480	\$ 144	\$ 12,057	\$ 276,680
<b>TOTAL CITY ACCOUNTS</b>		\$ 10,135,796	\$ 5,046	\$ (217,422)	\$ 9,923,420
<b>AGENCY FUND INVESTMENTS</b>					
<b>ESCONDIDO PID</b>					
FIRST UNITED BANK	0.07%	\$ 74,438	\$ 1	\$ (62,420)	\$ 12,019
<b>SUMMIT ROCK PID</b>					
TEXPOOL	0.62%	\$ 1,348,865	\$ 714	\$ 6,500	\$ 1,356,079
<b>TOTAL AGENCY FUND ACCOUNTS</b>		\$ 1,423,303	\$ 715	\$ (55,920)	\$ 1,368,098
<b>TAX COLLECTIONS</b>					
2016 TAXES COLLECTED TO DATE		3/31/2017	\$ 4,510,509		96.97%
2015 TAXES COLLECTED TO DATE		3/31/2016	\$ 4,072,513		96.45%



# CITY OF HORSESHOE BAY

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## ADMINISTRATION DEPARTMENT MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2017

### **Investment Report:**

All account balances reflected are as MARCH 31, 2017. The total of all City accounts was \$9,923,420. Interest earned on all accounts totaled \$5,046. The TexPool average interest rate for the month of MARCH was .62% as compared to .30% for the month of MARCH last year.

### **Utility Fund:**

The total of the Utility Fund accounts was \$2,347,875 comprised of \$346,975 in the operating accounts at First United Bank, and \$2,000,899 in TexPool (\$26,072 in the LCMUD#1 Capital Recovery Fund, \$301,164 in the Rate Stabilization Fund, and \$1,673,663 in the Utility Fund Reserve).

### **General Fund:**

The total of the General Fund accounts was \$6,973,566 (\$151,439 in the operating accounts at First United Bank, and \$6,822,127 in TexPool).

### **Capital Projects Fund:**

The account balance of the Capital Projects Fund at TexPool was \$324

### **Interest and Sinking Fund:**

The account balance of the Interest and Sinking Fund at TexPool was \$276,680.

### **Agency Funds:**

The Escondido PID account balance at First United Bank was \$12,019. The account balance of the Summit Rock PID account at TexPool was \$1,356,079.

### **Tax Collections:**

The 2016 taxes collected as of MARCH 31, 2017 total \$4,510,509, a collection rate of 96.97%, as compared to 96.45% collected at this same time last year.

A copy of the MARCH 31, 2017 Investment Report is attached for your review.

**Operating Budget Reports:**

All Budget Reports are as of MARCH 31, 2017.

**Utility Fund:**

The budget reflects that the Utility Fund YTD revenues were \$3,137,955.74 which is 47.90% of budget and the Utility Fund YTD expenses were \$2,627,709.50 which is 46.82% of budget.

**General Fund:**

The General Fund YTD revenues were \$5,628,685.73 which is 79.71% of budget and the General Fund YTD expenses were \$3,277,490.12 which is 47.54% of budget.

**Capital Projects Fund:**

The Capital Projects Fund YTD revenues were zero and the Capital Projects Fund YTD expenses were \$63,755.95 which is 57.44% of budget.

**Debt Service Fund:**

The Debt Service Fund YTD revenues were \$722,205.86 which is 96.81% of budget and the Debt Service YTD Expenses were \$577,699.38 which is 77.52% of budget.

A copy of the Budget Summary for each Fund is attached for your review.

CITY OF HORSESHOE BAY  
SUMMARY BUDGET COMPARISON - YTD BUDGET - CONDENSED  
FROM 10/01/2016 THROUGH 03/31/2017  
UTILITY FUND  
FUND 01

Account Type	Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	50.00% of Budget
	40000	REVENUES						
REV	1001	WATER - PRODUCTION	1,461,784.04	1,686,249.96	(224,465.92)	3,372,500.00	1,910,715.96	43.34%
REV	2001	WASTEWATER - TREATMENT	1,226,736.92	1,173,750.00	52,986.92	2,347,500.00	1,120,763.08	52.26%
REV	3001	SOLID WASTE - RECYCLING	442,101.17	412,500.00	29,601.17	825,000.00	382,898.83	53.59%
REV	4000	STANDBY	344.08	750.00	(405.92)	1,500.00	1,155.92	22.94%
REV	9900	OTHER INCOME	<u>6,989.53</u>	<u>1,999.98</u>	<u>4,989.55</u>	<u>4,000.00</u>	<u>(2,989.53)</u>	174.74%
Total REV			3,137,955.74	3,275,249.94	(137,294.20)	6,550,500.00	3,412,544.26	47.90%
	50000	EXPENDITURES						
EXP	1000	ADMINISTRATION	1,092,806.12	1,108,250.04	(15,443.92)	2,216,500.00	1,123,693.88	49.30%
EXP	1001	WATER - PRODUCTION	385,366.42	406,750.08	(21,383.66)	813,500.00	428,133.58	47.37%
EXP	1002	WATER - DISTRIBUTION	275,821.64	321,624.90	(45,803.26)	643,250.00	367,428.36	42.88%
EXP	2001	WASTEWATER - TREATMENT	161,774.17	183,750.00	(21,975.83)	367,500.00	205,725.83	44.02%
EXP	2002	WASTEWATER - COLLECTION	372,190.82	439,999.98	(67,809.16)	880,000.00	507,809.18	42.29%
EXP	3001	SOLID WASTE - RECYCLING	<u>339,750.33</u>	<u>345,749.94</u>	<u>(5,999.61)</u>	<u>691,500.00</u>	<u>351,749.67</u>	49.13%
Total EXP			<u>2,627,709.50</u>	<u>2,806,124.94</u>	<u>(178,415.44)</u>	<u>5,612,250.00</u>	<u>2,984,540.50</u>	46.82%
		TOTAL 01- UTILITY FUND INC/(DEC)	510,246.24	469,125.00	41,121.24			

CITY OF HORSESHOE BAY  
SUMMARY BUDGET COMPARSION - YTD BUDGET - CONDENSED  
FROM 10/01/2016 THROUGH 03/31/2017  
GENERAL FUND  
FUND 02

Account Type	Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	50.00% of Budget
	40000	REVENUES						
REV	1000	ADMINISTRATION	352,739.01	337,249.98	15,489.03	674,500.00	321,760.99	52.30%
REV	5000	FIRE	135,683.09	159,000.06	(23,316.97)	318,000.00	182,316.91	42.67%
REV	6000	EMERGENCY SERVICE DISTRICT	4,500.00	4,500.00	0.00	9,000.00	4,500.00	50.00%
REV	7000	TAX	4,408,407.64	4,329,814.20	78,593.44	4,948,000.00	539,592.36	89.09%
REV	8000	POLICE	9,046.00	4,625.04	4,420.96	9,250.00	204.00	97.79%
REV	9000	ANIMAL CONTROL	3,077.40	0.00	3,077.40	0.00	(3,077.40)	100.00%
REV	9500	DEVELOPMENT SERVICES	58,102.80	54,499.92	3,602.88	109,000.00	50,897.20	53.31%
REV	9600	STREET MAINTENANCE	451,902.58	292,374.98	159,527.60	581,750.00	129,847.42	77.68%
REV	9800	MOWING & CLEARING	190,319.83	199,999.98	(9,680.15)	400,000.00	209,680.17	47.58%
REV	9900	OTHER INCOME	<u>14,907.38</u>	<u>6,000.00</u>	<u>8,907.38</u>	<u>12,000.00</u>	<u>(2,907.38)</u>	124.23%
Total REV			5,628,685.73	5,388,064.16	240,621.57	7,061,500.00	1,432,814.27	79.71%
	50000	EXPENDITURES						
EXP	1000	ADMINISTRATION	892,864.00	1,040,153.46	(147,289.46)	1,916,307.00	1,023,443.00	46.59%
EXP	5000	FIRE	1,012,981.21	929,999.94	82,981.27	1,860,000.00	847,018.79	54.46%
EXP	8000	POLICE	847,080.66	914,249.82	(67,169.16)	1,828,500.00	981,419.34	46.33%
EXP	9000	ANIMAL CONTROL	104,342.63	77,750.04	26,592.59	155,500.00	51,157.37	67.10%
EXP	9500	DEVELOPMENT SERVICES	175,572.14	200,875.02	(25,302.88)	401,750.00	226,177.86	43.70%
EXP	9600	STREET MAINTENANCE	28,067.48	110,000.04	(81,932.56)	220,000.00	191,932.52	12.76%
EXP	9800	MOWING & CLEARING	<u>216,582.00</u>	<u>256,000.02</u>	<u>(39,418.02)</u>	<u>512,000.00</u>	<u>295,418.00</u>	42.30%
Total EXP			<u>3,277,490.12</u>	<u>3,529,028.34</u>	<u>(251,538.22)</u>	<u>6,894,057.00</u>	<u>3,616,566.88</u>	47.54%
		TOTAL 02- GENERAL FUND INC/(DEC)	2,351,195.61	1,859,035.82	492,159.79			

CITY OF HORSESHOE BAY-NEW  
SUMMARY BUDGET COMPARISON - YTD BUDGET  
FROM 10/1/2016 THROUGH 03/31/2017  
CAPITAL PROJECT  
FUND 07

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	50.00 % of Budget
50000	EXPENDITURES						
9700	STREET IMPROVEMENTS						
50410	SALARIES & WAGES	48,951.20	43,375.02	5,576.18	86,750.00	37,798.80	56.43%
50415	EMPLOYERS FICA EXPENSE	3,725.71	3,375.00	350.71	6,750.00	3,024.29	55.20%
50420	GROUP INSURANCE PREMIUM	5,777.28	4,249.98	1,527.30	8,500.00	2,722.72	67.97%
50430	401 (A) MONEY PURCHASE	2,799.20	1,999.98	799.22	4,000.00	1,200.80	69.98%
50432	401 (A) MATCH	2,262.56	1,999.98	262.58	4,000.00	1,737.44	56.56%
50765	OTHER EXPENSE	0.00	250.02	(250.02)	500.00	500.00	0.00%
50810	COMMUNICATIONS	<u>240.00</u>	<u>250.02</u>	<u>(10.02)</u>	<u>500.00</u>	<u>260.00</u>	48.00%
Total 9700	STREET IMPROVEMENTS	<u>63,755.95</u>	<u>55,500.00</u>	<u>8,255.95</u>	<u>111,000.00</u>	<u>47,244.05</u>	57.44%

CITY OF HORSESHOE BAY  
SUMMARY BUDGET COMPARISON - YTD BUDGET  
From 10/1/2016 Through 3/31/2017  
DEBT SERVICE FUND  
FUND 08

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	50.00% of Budget
40000	REVENUES						
40150	PROPERTY TAX (I&S)	721,329.51	372,874.98	348,454.53	745,750.00	24,420.49	96.73%
40220	INTEREST INCOME	876.35	124.98	751.37	250.00	(626.35)	350.54%
Total 9900	OTHER INCOME	<u>722,205.86</u>	<u>372,999.96</u>	<u>349,205.90</u>	<u>746,000.00</u>	<u>23,794.14</u>	193.62%
Total 40000	REVENUES	722,205.86	372,999.96	349,205.90	746,000.00	23,794.14	96.81%
50000	EXPENDITURES						
50518	2011 SERIES INTEREST	75,926.25	75,926.00	0.25	148,500.00	72,573.75	51.13%
50520	2011 SERIES PRINCIPAL	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00%
50521	2014 SERIES INTEREST	76,773.13	76,773.00	0.13	152,250.00	75,476.87	50.43%
50522	2014 SERIES PRINCIPAL	150,000.00	150,000.00	0.00	150,000.00	0.00	100.00%
50523	2016 SERIES INTEREST	0.00	19,500.00	(19,500.00)	19,500.00	19,500.00	0.00%
Total 9994	DEBT SERVICE	<u>577,699.38</u>	<u>597,199.00</u>	<u>(19,499.62)</u>	<u>745,250.00</u>	<u>167,550.62</u>	77.52%
Total 50000	EXPENDITURES	<u>577,699.38</u>	<u>597,199.00</u>	<u>(19,499.62)</u>	<u>745,250.00</u>	<u>167,550.62</u>	77.52%
	TOTAL 08 - DEBT SERVICE FUND INC/(DEC)	<u>144,506.48</u>	<u>(224,199.04)</u>	<u>(368,705.52)</u>			



CITY OF HORSESHOE BAY  
2016-2017 CAPITAL OUTLAY PROJECTS  
10/01/2016 TO 3/31/2017

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	% of Budget
<b>UTILITY FUND - 01</b>							
<b>14110</b>	<b>BUILDING &amp; IMPROVEMENTS</b>						
092	Electrical System Improvements	87,299.78	50,000.00	(37,299.78)	50,000.00	(37,299.78)	174.60%
	<b>TOTAL 14110</b>	<b>87,299.78</b>	<b>50,000.00</b>	<b>(37,299.78)</b>	<b>50,000.00</b>	<b>(37,299.78)</b>	<b>174.60%</b>
<b>14120</b>	<b>WATER SYSTEM</b>						
023	Water Meter AMI System	0.00	300,000.00	300,000.00	300,000.00	300,000.00	0.00%
	<b>TOTAL 14120</b>	<b>0.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00%</b>
<b>14130</b>	<b>SEWER SYSTEM</b>						
082	FM 2147 W/SWR Line Reloc - \$130,000	36,602.32	130,000.00	93,397.68	130,000.00	93,397.68	28.16%
093	Effluent High Pressure Filter - \$65,000	0.00	65,000.00	65,000.00	65,000.00	65,000.00	0.00%
	<b>TOTAL 14130</b>	<b>36,602.32</b>	<b>195,000.00</b>	<b>158,397.68</b>	<b>195,000.00</b>	<b>158,397.68</b>	<b>18.77%</b>
<b>14150</b>	<b>EQUIPMENT &amp; MACHINERY</b>						
089	Hot Water Pressure Washer - \$7,000	3,886.47	7,000.00	3,113.53	7,000.00	3,113.53	55.52%
090	SCBA Tankless Breather - \$8,000	0.00	8,000.00	8,000.00	8,000.00	8,000.00	0.00%
	<b>TOTAL 14150</b>	<b>3,886.47</b>	<b>15,000.00</b>	<b>11,113.53</b>	<b>15,000.00</b>	<b>11,113.53</b>	<b>25.91%</b>
<b>14160</b>	<b>VEHICLES</b>						
091	Dozer/Track Loader - \$75,000	0.00	75,000.00	75,000.00	75,000.00	75,000.00	0.00%
999	Unit 75 Service Truck - \$35,000	31,350.07	35,000.00	3,649.93	35,000.00	3,649.93	89.57%
	<b>TOTAL 14160</b>	<b>31,350.07</b>	<b>110,000.00</b>	<b>78,649.93</b>	<b>110,000.00</b>	<b>78,649.93</b>	<b>28.50%</b>
	<b>Total Utility Fund - 01</b>	<b>159,138.64</b>	<b>670,000.00</b>	<b>510,861.36</b>	<b>670,000.00</b>	<b>510,861.36</b>	<b>23.75%</b>

CITY OF HORSESHOE BAY  
2016-2017 CAPITAL OUTLAY PROJECTS  
10/01/2016 TO 3/31/2017

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	% of Budget
<b>GENERAL FUND - 02</b>							
5000	FIRE						
14160	VEHICLES						
999	Two Fire Engines	998,441.26	1,000,000.00	1,558.74	1,000,000.00	1,558.74	99.84%
	<b>TOTAL 14160</b>	<b>998,441.26</b>	<b>1,000,000.00</b>	<b>1,558.74</b>	<b>1,000,000.00</b>	<b>1,558.74</b>	<b>99.84%</b>
8000	POLICE						
14150	EQUIPMENT & MACHINERY						
999	Six Body Cameras / Twelve In-Car Cameras/Accessories - \$15,700	8,377.75	15,700.00	7,322.25	15,700.00	7,322.25	53.36%
999	Six Digital Taser Weapons - \$8,100	8,121.84	8,100.00	(21.84)	8,100.00	(21.84)	100.27%
999	Eight Motorola Mobile Radios - \$23,900	23,617.04	23,900.00	282.96	23,900.00	282.96	98.82%
	<b>TOTAL 14150</b>	<b>40,116.63</b>	<b>47,700.00</b>	<b>7,583.37</b>	<b>47,700.00</b>	<b>7,583.37</b>	<b>84.10%</b>
14160	VEHICLES						
999	Replace one non-pursuit vehicle	53,878.15	53,693.00	(185.15)	53,693.00	(185.15)	100.34%
	<b>TOTAL 14160</b>	<b>53,878.15</b>	<b>53,693.00</b>	<b>(185.15)</b>	<b>53,693.00</b>	<b>(185.15)</b>	<b>100.34%</b>
14170	OFFICE EQUIPMENT & FURNITURE						
999	Replace six computers and software	7,279.98	7,300.00	20.02	7,300.00	20.02	99.73%
	<b>TOTAL 14170</b>	<b>7,279.98</b>	<b>7,300.00</b>	<b>20.02</b>	<b>7,300.00</b>	<b>20.02</b>	<b>99.73%</b>
	<b>TOTAL GENERAL FUND - 02</b>	<b>1,099,716.02</b>	<b>1,108,693.00</b>	<b>8,976.98</b>	<b>1,108,693.00</b>	<b>8,976.98</b>	<b>99.19%</b>

## COMMUNITY SERVICES DEPARTMENT DIRECTOR'S REPORT

**Water and Wastewater Flows:** A comparison of gallons of Water Produced, Water Sold, Water Loss, Treated Sewer, Sewer Effluent Flows, and other details of monthly operation.

**Mar 2016 (Feb 13 – Mar 13 Billing Cycle)**

	<b>Mar-17</b>	<b>Mar-16</b>
<b>Water Produced for Sale:</b>	<b>27.53 MG</b>	<b>31.07 MG</b>
Known Leaks and Accounted Uses:	1.748 MG	1.275 MG
Unknown Water Loss:	0.78 MG	0.23 MG
<b>Water Sold To Public:</b>	<b>25.01 MG</b>	<b>29.56 MG</b>
Maximum Daily Flow:	1.57 MG	2.02 MG
Average Daily Flow:	0.89 MG	1.00 MG
<b>Total Water Production for Fiscal Year:</b>	<b>245.55 MG</b>	<b>247.56 MG</b>
<i>Percentage of LCRA Contract (Maximum Allowable Quantity – 725.00 MG)*</i>	14.3%	13.4%

\* Contract is based on calendar year, not fiscal year and excludes wholesale usage (Sandy Harbor, Oak Ridge and Deerhaven).

**Feb 2017 Wastewater Treatment**

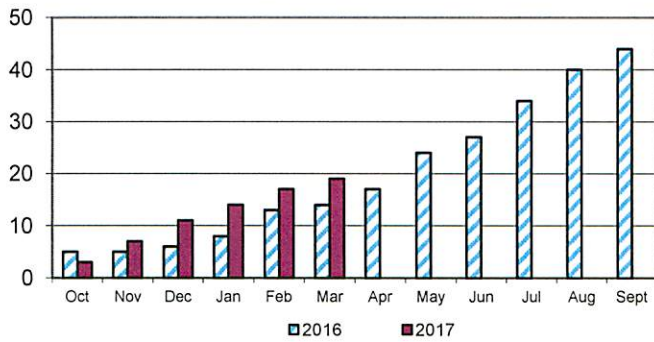
	<b>Mar-17</b>	<b>Mar-16</b>
<b>Treated Wastewater:</b>	<b>14.03 MG</b>	<b>16.83 MG</b>
% Water Sold:	56%	57%
Maximum Daily Flow:	0.654 MG	0.593 MG
Average Daily Flow:	0.421 MG	0.543 MG
<b>Total Wastewater Treated for Fiscal Year:</b>	<b>91.04 MG</b>	<b>94.69 MG</b>
Effluent Pumped to Golf Courses & Other Reuse Sites:	11.94 MG	11.16 MG
<b>Year-to-Date Percent of Water Sold :</b>	<b>45%</b>	<b>45%</b>

Average Wastewater Flow from Cottonwood Shores (for Mar 2017) was 68,000 gallons per day, which is 71% of the contract amount (96,000 gallons per day).

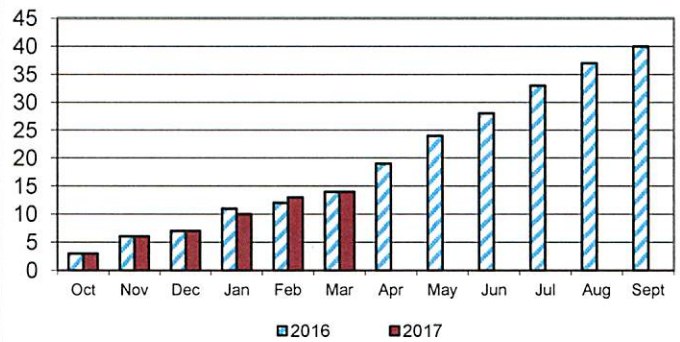
	O-16	N-16	D-16	J-17	F-17	M-17	A-17	M-17	J-17	J-17	A-17	S-17	YTD
<b>Raw Water (MG)</b>	66.81	57.88	39.68	40.54	40.14	27.95	0.00	0.00	0.00	0.00	0.00	0.00	272.99
<b>Water Produced (MG)</b>	62.87	53.32	35.17	33.42	33.24	27.53	0.00	0.00	0.00	0.00	0.00	0.00	245.55
<b>Known Leaks And Accounted Uses (MG)</b>	7.11	4.73	3.75	3.78	7.12	1.75	0.00	0.00	0.00	0.00	0.00	0.00	28.23
<b>Water Loss (MG)</b>	4.56	3.27	1.87	2.17	4.06	0.78	0.00	0.00	0.00	0.00	0.00	0.00	16.71
<b>Water Loss %</b>	7.2%	6.1%	5.3%	6.5%	12.2%*	2.8%							6.8%
<b>Water Sold (MG)</b>	51.20	45.32	29.55	27.47	22.06	25.01	0.00	0.00	0.00	0.00	0.00	0.00	200.61
<b>Treated Wastewater (MG)</b>	17.18	16.30	16.91	14.82	11.79	14.03	0.00	0.00	0.00	0.00	0.00	0.00	91.04
<b>Treated Wastewater as % of Water Sold</b>	34%	36%	57%	54%	53%	56%							45%

\* February Water Loss was high due to large water leak close to Airport during month.

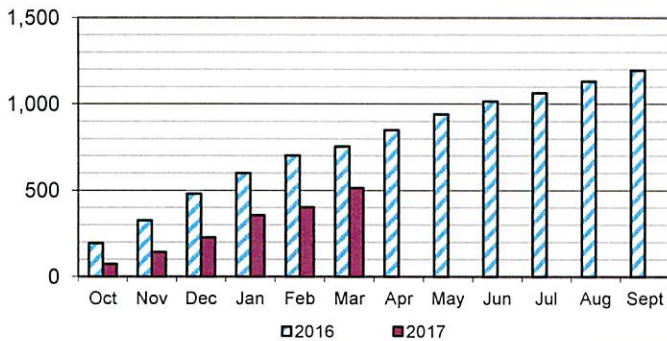
**Water Taps Fiscal Year to Date  
(2016- 2017)**



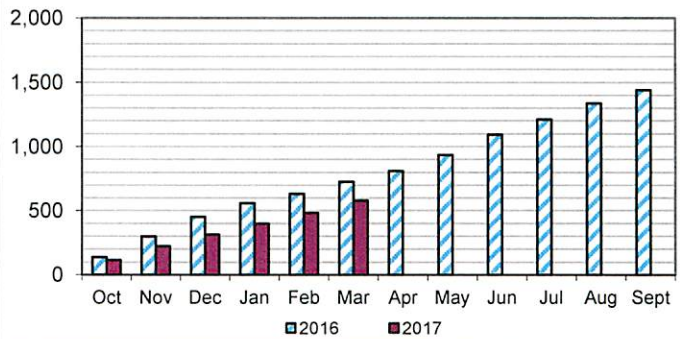
**Sewer Taps Fiscal Year to Date  
(2016 - 2017)**



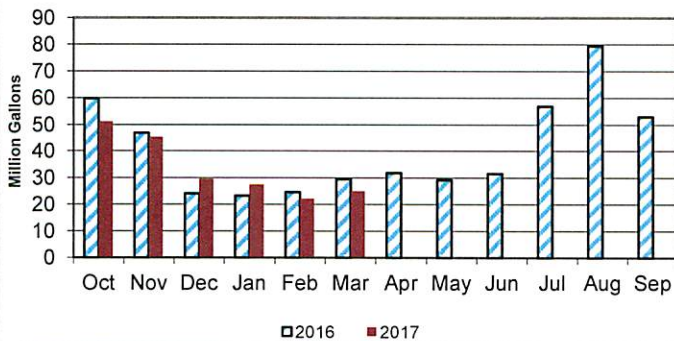
**Water Service Calls Fiscal Year to Date  
(2016 - 2017)**



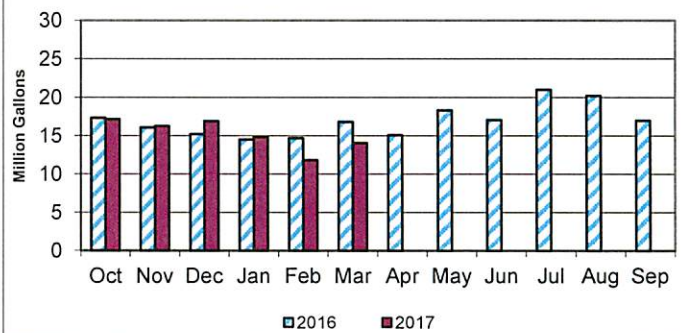
**Sewer Service Calls Fiscal Year to Date  
(2016 - 2017)**



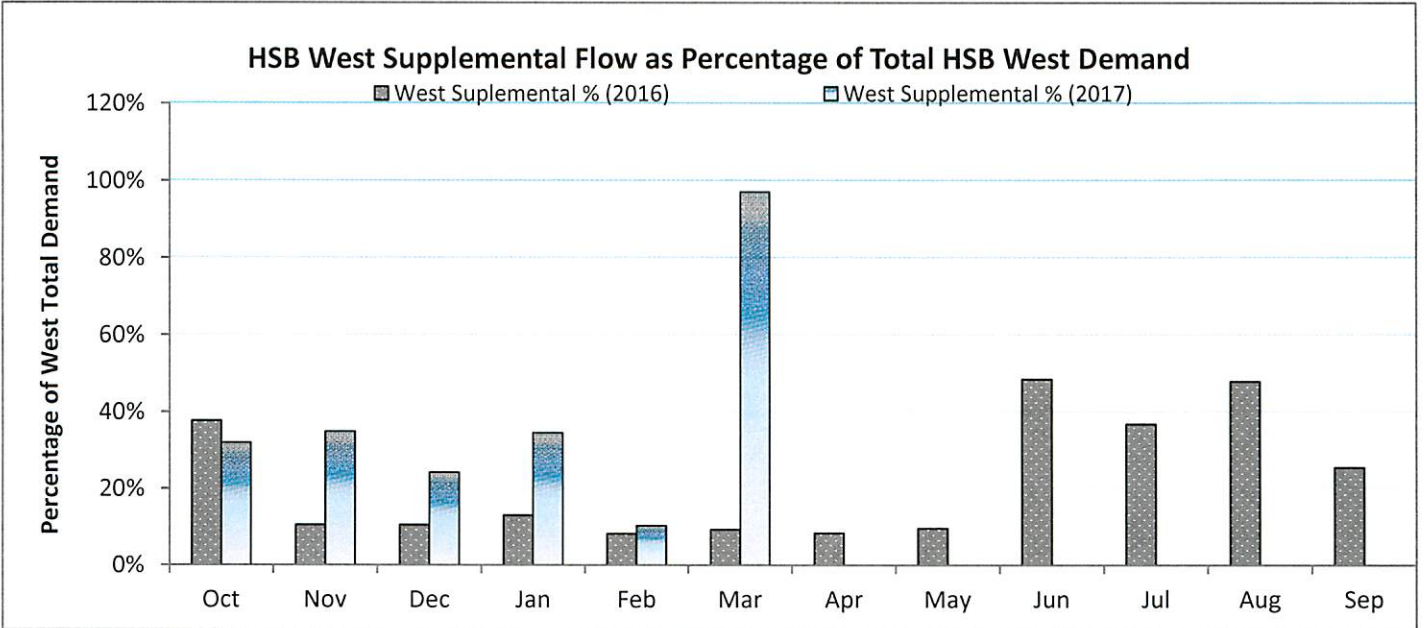
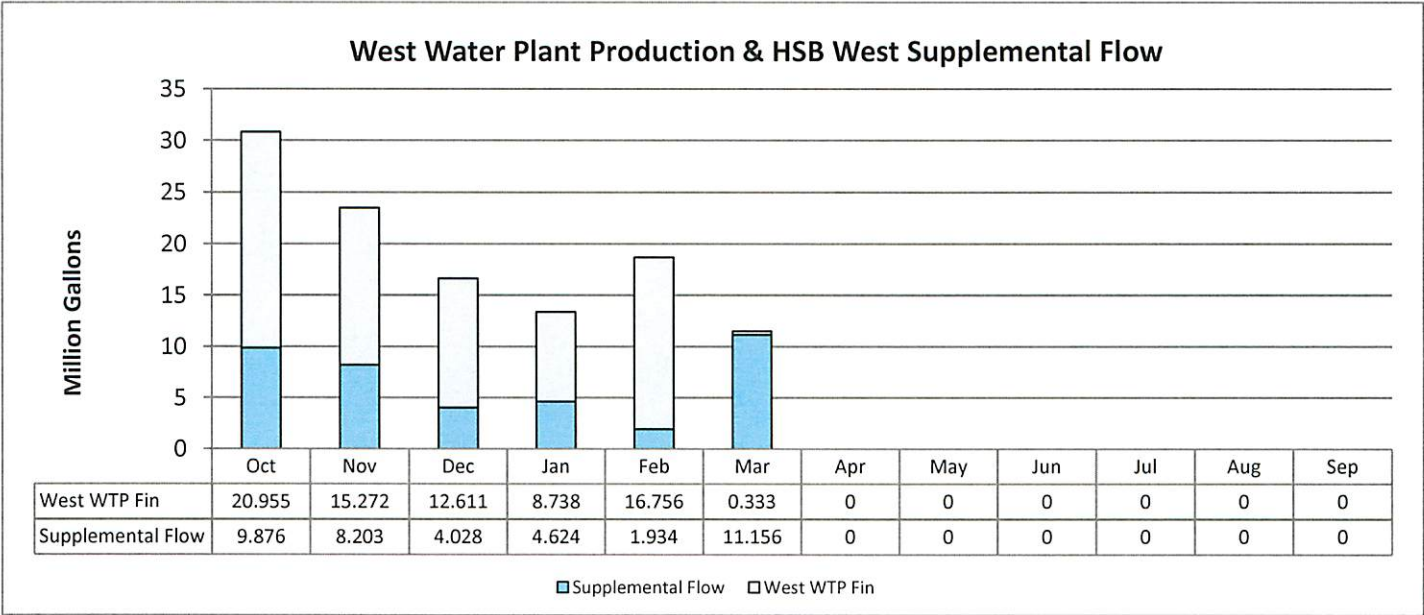
**Water Sold By Month  
(2016 - 2017)**



**Wastewater Treated By Month  
(2015 - 2016)**



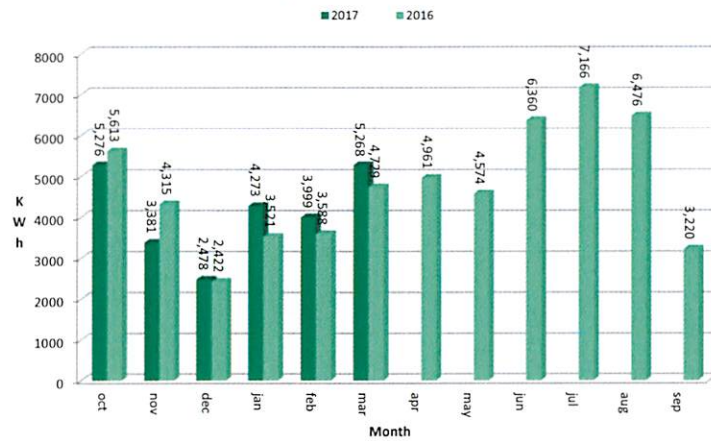
All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.



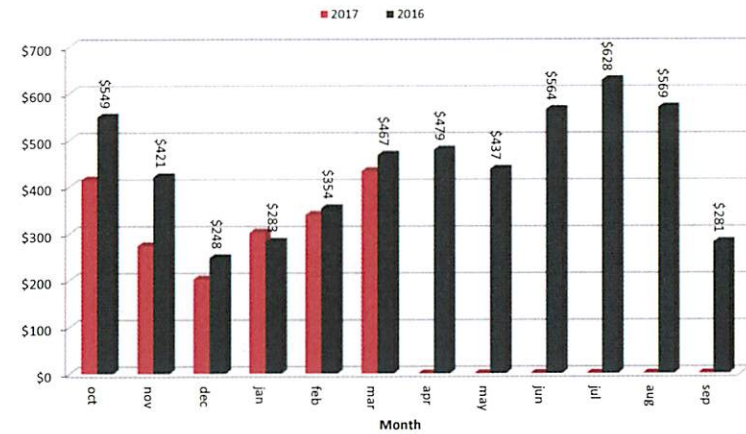
West WTP will be taken down in on occasions in November and December through March it will be off line due to construction on plant.



**Solar Energy Generated  
Central Water Treatment Plant**



**Savings of Energy  
Generated by Solar Power Generation**

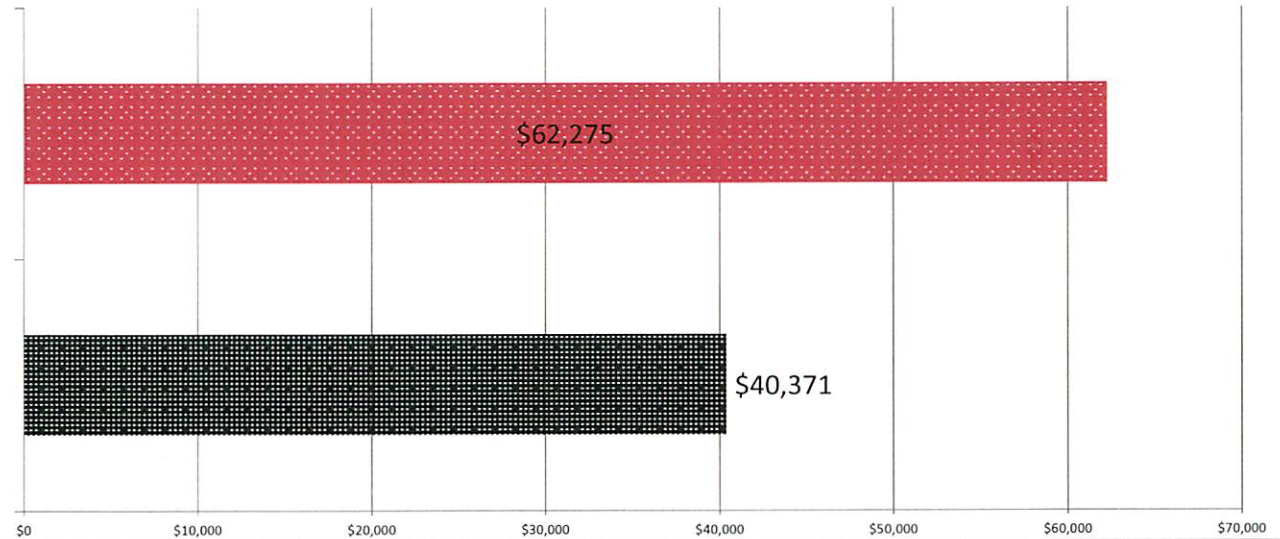


Project Cost (City's Portion)

\$62,275

Accumulative Savings

\$40,371



## **Summary of Community Services Department Activities for March 2017**

*Summary of tasks below are in conjunction with routine tasks performed by staff in providing water treatment, water distribution, wastewater collection, wastewater treatment, garbage, recycling, GIS mapping, utility billing and customer services.*

### **Management Activities**

Oversight of West Water Plant construction. Clarifier watertight testing. Continuation of Pall Equipment installation. Backwash pond construction and yard piping installation. Reviewed data with Engineer related to the City's CCN application. Continued development of area CIP design for unincorporated area as required by PUC. Met with Engs. West Water Plant materials submittals review and oversight. Reviewed pay application # 7. On site meeting with Engineer, Staff and Contractor, address issues. Worked through West WTP chemical pump skid issue with General Contractor and Vendor. Resolved long running issue on specified pumps systems. Tested AMI system software interface with Billing software. Resolved issues and had successful transfer. Continued installation of meters. Working on collector sites. Continue to seek out utility bill and water loss issues. Zero and high usage accounts are being screened for accuracy or meter failures. Manage irrigation audits. Presentation for HPO management strategy to 11 City employees to introduce concepts and City's direction related to Leadership at all levels. Met with Willis Engineering on the development of City's water model based on model they built. Coordinated efforts to set up City's model in-house. Developing an ordinance for irrigation system mandated for best methods and equipment and landscape minimal requirements. Writing ordinance with Bill Teeter. Attended weekly Leadership Training sessions held by City Manager. Reviewed High Performance Organization for Local Governments to develop training for staff employees. Participated in 360 evaluation workshop and developed goals and development plan on areas defined as "needed development". Presented to peer group. Meet with Community Services Leadership Council on input on charter of HPO for Department and integration with City as whole. Work with Micro Business charters. Met with Engineer on Water Plant Sludge permit for Freedom Ranch. Developing landowner contract with legal council. Working with TCEQ and Engineers of legalities of site. Working with Engineering consultant on Impact Fee revisions. Working on new land area utilities and 10 year CIP plan for same areas. Met with consultant related to CIP costs. Working with new IT Administration employee on upgrading of City's system. Working on Fiber Optics project and software licensing and operating systems for City resource. Met with GIS Administrator on GIS system direction and utilities projects. Assisting in conversion of data to advanced ERSI's GIS Local Government Model scheme. Met with Willis Engineering on Utility construction related to Tuscan Village in Summit Rock. Made recommendations for revised project planning that included gas utilities. Participated in presentation of Utility Plant and Field Operations, as well as Water Conservation related topics at the 2nd Citizen's Academy at Central WTP. Tour of CWTP. Followed up with TCEQ Compliance Inspector on Wastewater inspection. Provided information to close out inquiries. No violations were reported. Attended and participated in the Mayor's POA President's Forum at the Police Station conference room. Met with HDR engineer on Summit Rock Lift Station plans to finalize pump selection and design report. Also discussed Sewer Model results/completion.

### **Operational Projects**

Meter replacement program - 208 meter replacements and 42 new water and wastewater taps since beginning (October) of Fiscal Year. System chlorine flushing and customer assistance for water quality issues - tracking chlorine and ammonia levels in distribution system. Repaired 4 water mainline leaks and 1 sewer leaks. There was no water leak in March that caused significant water loss. Implemented AMI Software and continue with replacing existing AMR heads with new AMI heads. Selection of sites for radio tower for collector and repeaters in process. Worked with Freedom Ranch owner on Water

Plant sludge application location and logistics. Coordinated alternative site for disposal with landowner and contractor. Continued oversight of Utility Billing and Master Meter AMI software integration. Coordinated meeting and discussion on integration issues. Testing of customer's software. Met with Chemical feed pump manufacture to discuss pump specifications and design differences with West Water Plant expansion project. Met with Willis Engineering to certify Summit Rock Pond liner meets TCEQ requirements for holding effluent water. Part of TLAP Permit application data. Met with Engineer on TCEQ Wastewater Land Application Permit and West plant construction issues. Assist in getting data required by TCEQ before declared complete Helped HSB POA set up temporary irrigation system to replace their system removed by developer project on HSB North Blvd and Horseshoe Creek.

### **Large Capital Projects**

Continued work with Engineer on construction for West Treatment Plant expansion. Reviewing submittals and construction pay applications. Attend construction meetings. Met with Engineers on CCN Boundary permit and provided information. Working to complete application and provide 10 year CIP for new Impact Fee authorization. Develop service options for areas proposed to be included with CCN & Impact Fee permitted area. Acquired GIS data for areas out of City limits. Work on utility sizing & costs. Construction meeting with contractor and City staff on West Water Treatment Plant Expansion project. Met with contractor on construction issues and submittals. Purchased new fine screen for replacement of failing unit on wastewater water effluent system. New installation will be completed in April.

### **Training Activities**

Select Field Staff and Water Conservation Officer attended a seminar on Automatic Metering Infrastructure systems at LCRA's Offices. Four Operators attended the Texas Water Utilities Association school in Corpus Christi. Each completed required TCEQ courses in preparation of TCEQ Certification. Utility Director and Plant Supervisor participated in a EPA webinar on Lead and Copper Test notification requirements for pending rule change.



**DEVELOPMENT SERVICES**  
**MARCH 2017 ACTIVITY REPORT**

**Meetings with the following:**

1. Shawn Smith (twice) regarding The Parks at Horseshoe Bay PD and Mike Walsh's assisted living project.
2. Jan Cupit several times regarding condition of construction site at 1310 Hi Circle South.
3. Sherri Wright regarding violations at 104 65<sup>th</sup> Street.
4. Charley Carpenter regarding mobile home requirements in Horseshoe Bay South.
5. Jeff Koska regarding land use assumptions for Impact Fee consultant.
6. Theresa and Ron Kuklinski regarding contractor Alan Erickson at 101 Lost Buck.
7. Wallace Britton ATS Inspector regarding issues at 1310 Hi Circle South.
8. Wayne Rattiseau regarding his air-conditioner encroaching on neighbor's property.
9. Cindy Classen regarding rezoning process for Lot 40 in Westgate Subdivision for proposed clubhouse and swimming pool.
10. Michelle Walker regarding replacement sign on existing monument sign.
11. Alex Georges and his engineer/contractor regarding ACC-approved plans for 2 new 4-plexes on Lucy Lane.

**Other Meetings I attended:**

1. 5 Senior Staff/Leadership Team meetings.
2. Monthly Safety Meeting.
3. Planning & Zoning Commission.
4. Interviews of two candidates for Code Enforcement Officer position.
5. City Council.
6. DS staff meeting.
7. Citizens Academy Graduation

**Other Activity:**

1. Made presentation with Colleen Sullivan at lunch for High Performance Organization information to City staff.
2. Sent public notices to owner of 2401 Saddle Gun regarding Municipal Court hearing for Order for Repair/Demolition/Removal.

**Code Enforcement Officer Activities from 10/01/16 (Fiscal Year) To Date Summary:**

- Red Tags Issued: 21
- Citations and Court Summons Issued: 3
- Certified Letters Sent: 22
- Total Vehicles Removed: 9
- Regular Letters Sent/Posted: 28
- Phone calls and letters for Yard Lights/Addresses: 203
- Development Services Director Minor Plats approved: 5



# CITY OF HORSESHOE BAY



## DEVELOPMENT SERVICES

### March 2017 ACTIVITY REPORT

Page 2

Building Permits					
Completed Application Received	ATS Review Completed	Date Issued To Customer	Type	Address	Owner
2/10/2017	2/28/2017	3/1/2017	Re-Roof	112 Amethyst	Charles Hoernig
2/22/2017	2/27/2017	3/2/2017	Re-Roof	200 Blue Ground	Violet May
2/15/2017	2/21/2017	3/3/2017	Electrical, Double Permit Fee	2203 1st Street	Larry Verret
2/23/2017	2/28/2017	3/6/2017	Pool	2823 Fault Line Dr.	Chris Bean
2/13/2017	2/15/2017	3/6/2017	Interior Remodel	1214 Hi Stirrup #108	Doug Peacock
2/21/2017	3/3/2017	3/6/2017	Golf Cart Garage Extension	116 Wennmohe Place	Chris Williford
2/17/2017	2/21/2017	3/8/2017	Deck	107 Western Spur	Bill & Sheri White
2/17/2017	3/7/2017	3/8/2017	Deck	205 Silver Spur	Daniel Mertens
2/22/2017	2/27/2017	3/8/2017	Dock	1300 The Cape #2	Pam Otto
3/8/2017	3/8/2017	3/9/2017	Fence	115 Stillwater	Jim Tharp
3/1/2017	3/8/2017	3/9/2017	Re-Roof	503 Silver Spur	Richard Rantzow
3/8/2017	3/8/2017	3/10/2017	Fence	307 Outcrop	Bernice Felder
3/2/2017	3/8/2017	3/10/2017	Fence	1124 Stampede	Paloma Guerrero
NA	NA	3/13/2017	Driveway	104 Horseshoe Bay Blvd.	Dana Englestad
2/27/2017	3/3/2017	3/14/2017	Residential	102 Gillespie Ct.	G.A. Smith
2/24/2017	2/28/2017	3/14/2017	Residential	106 Gemstone	Applealm Partners
3/1/2017	3/3/2017	3/15/2017	Rock Wall/ Fence	403 Rio	JB REI LLC
NA	NA	3/15/2017	Grade & Fill	301 Horseshoe Bay N. Blvd.	Karkin Corp
2/24/2017	3/13/2017	3/15/2017	Pool, Fence	233 Dominion	Paul Fiegel
NA	NA	3/15/2017	Residential Repermit	153 Applehead Island Dr.	Dennis & Linda Gutzman
3/10/2017	3/16/2017	3/17/2017	Interior Remodel	25 Applehead Island Dr.	Don & Connie LeBeau
3/10/2017	3/16/2017	3/17/2017	Re-Roof	1302 Whitetail	William Harris
3/10/2017	3/16/2017	3/17/2017	Fence	225 Grove Court	Gordon T Smith
3/8/2017	3/16/2017	3/17/2017	Interior Remodel	1108 Powder Horn	Charles Kimball
3/1/2017	3/13/2017	3/17/2017	Residential	300 Lakawana	George Castano
3/10/2017	3/16/2017	3/17/2017	Fence	718 Buck	Nancy Cohen
3/13/2017	3/16/2017	3/17/2017	Handrails, Decking	518 Lucy Lane	Kyle McDonald
3/9/2017	3/16/2017	3/20/2017	Boat Dock	112 Boot Hill	Joe Lee
3/9/2017	3/16/2017	3/20/2017	Fence, double permit fee	101 La Bonita	Post Rail Builders
12/20/2016	1/3/2017	3/20/2017	Residential	100 Cactus Corner	Landblock LLC
12/20/2016	1/3/2017	3/20/2017	Residential	304 Emerald Way	Landblock LLC
12/20/2016	1/3/2017	3/20/2017	Residential	204 Cat Canyon	Landblock LLC
3/13/2017	3/20/2017	3/22/2017	Residential	103 Bowers Circle	Treo Custom Homes
3/13/2017	3/16/2017	3/23/2017	Pool	23 Applehead Island Dr.	Gay Burteson
3/13/2017	3/22/2017	3/23/2017	Pool	54 Applehead Island Dr.	Don Lindley
3/10/2017	3/21/2017	3/23/2017	Residential	820 The Trails Parkway	Paul Walkeibinger
3/9/2017	3/22/2017	3/24/2017	Re-Roof	203 Big Sky	Laura Skiles
3/17/2017	3/24/2017	3/27/2017	Deck/Patio	522 Lucy Lane	Fred Klingensmith

3/3/2017	3/13/2017	3/27/2017	Residential	101 Fox Fur	Cheryl Kinsley
3/15/2017	3/24/2017	3/29/2017	Residential	2005 Fault Line Dr.	John & Cindy Butler
3/14/2017	3/24/2017	3/29/2017	Remodel	516 Lucy Lane	Gary & Cindy Blankenship
3/20/2017	3/28/2017	3/30/2017	New Mobile Home	1410 Colonnah	John Turco
3/24/2017	3/29/2017	3/30/2017	New Mobile Home	1407 21st Street	Bob & Shannon Cross
3/17/2017	3/29/2017	3/31/2017	Residential	108 Sure Fire	Jan & Brady Lamar
3/13/2017	3/21/2017	3/31/2017	Residential	100 Western Spur	Donald & Cammon Beed
3/13/2017	3/22/2017	3/31/2017	Residential	118 Feathergrass	Ronald & Judith Surbuta

Residential Permits	FY 14	FY 15	FY 16	FY 16
October	3	9*	2*	8
November	5	3	2	3
December	6	6*	11	4
January	1	3	5	5
February	2	2	7	5
March	1	2	1	13
April	2*	2	3	
May	2	7	10*	
June	11	6	10*	
July	4*	5	4	
August	3	4	3	
September	7	5*	6	
Yearly Total	47	54	64	38

\*Indicates one Single-family permit in the ETJ

Department Activity Report	March
Residential Plan Reviews submitted to ATS	10
Residential Permits Issued	13
Plan Reviews	37
ATS Inspections	84
Garage Sale Permits Issued	1
Variances (Sign)	0
Mobile Homes	2
Plat/Replat (Incl. Minor Plats)	5
Planned Development	0
Amendments	3
Requests for information	798

**MONTHLY RESIDENTIAL PERMIT TRACKING**  
**3/31/2017**

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
1	2401 Saddle Gun-Repermit-Note 1	4B	Horseshoe Bay South	9/20/2016-Repermit	2/11/2014	0	11/10/2016
2	601 Mountain Leather-Note 2	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	0	12/16/2016
3	316 Nattie Woods-Repermit-Note 3	12	Summit Rock	02/24/2017-Repermit	10/20/2016	0	3/26/2017
4	201 Mountain Leather-Note 4	3	Horseshoe Bay West	11/7/2016-Repermit	11/3/2016	0	3/26/2017
5	312 Nattie Woods-Repermit-Note 3	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	4/5/2017
6	100 Gallop-Note 5	3	Horseshoe Bay West	10/20/2015	3/31/2017	0.5	4/20/2017
7	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	3/28/2017	1	5/4/2017
8	1202 Sun Ray	3	Horseshoe Bay West	1/28/2017-Repermit	12/8/2016	1.5	5/15/2017
9	627 Passion Flower	12	Summit Rock	1/9/17-Repermit	2/6/2017	1.5	5/16/2017
10	120 Azalea Loop	12	Summit Rock	12/2/2015	11/2/2016	2	6/2/2017
11	112 Jade	3	Horseshoe Bay West	12/3/2015	4/18/2016	2	6/3/2017
12	325 Parallel Circle	3	Horseshoe Bay West	12/3/2015	None Requested	2	6/3/2017
13	1113 Mountain Leather-Repermit	3	Horseshoe Bay West	02/27/2017-Repermit	2/21/2017	2	6/5/2017
14	101 Lachite-Repermit-Note 6	3	Horseshoe Bay West	3/21/2017-Repermit	6/16/2016	2.5	6/21/2017
15	107 La Bonita	9	Escondido	1/8/2016	2/13/2017	3	7/8/2017
16	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	1/4/2017	4	8/8/2017
17	101 Grove Ct	12	Summit Rock	2/9/2016	9/2/2016	4	8/9/2017
18	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	8/19/2016	4.5	8/19/2017
19	106 Blue Yonder	2	Applehead	3/3/2016	3/27/2017	5	9/3/2017
20	106 Diamond Hill	2	Applehead	4/4/2016	3/31/2017	6	10/4/2017
21-28	100-112&116-204 Tuscan Dr.-Note 7	3	Horseshoe Bay West	5/10/2016	3/22/2017	7	11/10/2017
29	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	3/23/2017	7.5	11/18/2017
30	115 Wilderness Drive East	ETJ	ETJ	6/1/2016	3/17/2017	8	12/1/2017
31	103 Still Water	3	Horseshoe Bay West	6/1/2016	12/12/2016	8	12/1/2017
32	132 Rock N Robyn	11	The Trails	6/21/2016	12/21/2016	8.5	12/21/2017
33	108 Gillespie Court	6	Pecan Creek	6/28/2016	12/27/2016	9	12/28/2017
34	402 Lighthouse Dr.	4A	Horseshoe Bay	6/29/2016	2/28/2017	9	12/29/2017
35	221 Grove Ct	12	Summit Rock	7/1/2016	1/20/2017	9	1/1/2018

36	112 Las Puertas	9	Escondido	7/15/2016	2/9/2017	9.5	1/15/2018
37	101 Lost Buck	3	Horseshoe Bay West	7/28/2016	12/7/2016	10	1/28/2018
38	311 Short Circuit	4A	Horseshoe Bay	8/1/2016	2/24/2017	10	2/1/2018
39	309 Short Circuit	4A	Horseshoe Bay	8/1/2016	3/15/2017	10	2/1/2018
40	100 Gillespie Ct.	6	Pecan Creek	9/1/2016	3/7/2017	11	3/1/2018
41	401 Cat Canyon	3	Horseshoe Bay West	9/7/2016	1/9/2017	11	3/7/2018
42	303 Fieldspar	3	Horseshoe Bay West	9/16/2016	3/20/2017	11.5	3/16/2018
43	283 La Serena Loop	9	Escondido	9/19/2016	1/18/2017	11.5	3/19/2018
44	339 Sun Ray	3	Horseshoe Bay West	9/21/2016	12/13/2016	11.5	3/21/2018
45	311 Sombrero	4A	Horseshoe Bay	9/30/2016	3/20/2017	12	3/30/2018
46	1004 Sun Ray	3	Horseshoe Bay West	10/3/2016	3/3/2017	12	4/3/2018
47	414 Twisted Oak	ETJ	ETJ	10/12/2016	2/24/2017	12	4/12/2018
48	169 Encantada	9	Escondido	10/19/2016	3/17/2017	12.5	4/19/2018
49	1323 Hi Circle North	4A	Horseshoe Bay	10/24/2016	2/24/2017	12.5	4/24/2018
50	1310 Hi Circle South	4A	Horseshoe Bay	10/24/2016	None Requested	12.5	4/24/2018
51	101 Kathy Cove	11	The Trails	10/27/2016	3/30/2017	13	4/27/2018
52	133 La Serena Loop	9	Escondido	10/28/2016	1/9/2017	13	4/28/2018
53	401 Matern Court	3	Horseshoe Bay West	11/17/2016	12/6/2016	13.5	5/17/2018
54	315 Apache Tears	3	Horseshoe Bay West	11/29/2016	3/28/2017	14	5/29/2018
55	800 Sky Lane	3	Horseshoe Bay West	12/7/2016	3/10/2017	14	6/7/2018
56	101 Colt	4A	Horseshoe Bay	12/12/2016	3/10/2017	14	6/12/2018
57-58	139 & 127 Uplift	3	Horseshoe Bay West	12/19/2016	None Requested	14.5	6/19/2018
59-60	166 & 168 Uplift	3	Horseshoe Bay West	12/19/2016	3/31/2017	14.5	6/19/2018
61	2823 Faultline Drive	3	Horseshoe Bay West	1/6/2017	None Requested	15	7/6/2018
62	112 Las Puertas	9	Escondido	1/19/2017	3/17/2017	15.5	7/19/2018
63	3317 Bay West Boulevard	2	Applehead	1/19/2017	3/28/2017	15.5	7/19/2018
64	2519 Diagonal Dr.	3	Horseshoe Bay West	1/20/2017	3/31/2017	15.5	7/20/2018
65	1405 Hi Circle South	4A	Horseshoe Bay	1/23/2017	3/24/2017	15.5	7/23/2018
66	174 Encantada	9	Escondido	2/2/2017	None Requested	16	8/2/2018
67	172 Encantada	9	Escondido	2/2/2017	None Requested	16	8/2/2018
68	1106 Fault Line Dr.	3	Horseshoe Bay West	2/6/2017	3/29/2017	16	8/6/2018
69	400 Broken Hills	3	Horseshoe Bay West	2/9/2017	3/21/2017	16	8/9/2018
70	311 Horseshoe Bay N Blvd Unit/Villa D	4A	Horseshoe Bay Proper	2/16/2017	3/9/2017	16.5	8/16/2018
71	106 Gemstone	2	Applehead	3/14/2017	None Requested	17	9/14/2018

72	102 Gillespie Court	6	Pecan Creek	3/14/2017	3/21/2017	17	9/14/2018
73	300 Lakawana	3	Horseshoe Bay West	3/17/2017	None Requested	17.5	9/17/2018
74	100 Cactus Corner	3	Horseshoe Bay West	3/20/2017	None Requested	18	9/20/2018
75	304 Emerald Way	3	Horseshoe Bay West	3/20/2017	None Requested	18	9/20/2018
76	204 Cat Canyon	3	Horseshoe Bay West	3/20/2017	None Requested	18	9/20/2018
77	103 Bowers Circle	6	Pecan Creek	3/22/2017	3/31/2017	18	9/22/2018
78	820 The Trails Parkway	11	The Trails	3/23/2017	None Requested	18	9/23/2018
79	101 Fox Fur	2	Applehead	3/27/2017	None Requested	18	9/27/2018
80	2005 Fault Line Dr.	3	Horseshoe Bay West	3/29/2017	None Requested	18	9/29/2018
81	100 Western Spur	3	Horseshoe Bay West	3/31/2017	None Requested	18	9/30/2018
82	118 Feathergrass	12	Summit Rock	3/31/2017	None Requested	18	9/30/2018
83	108 Sure Fire	4A	Horseshoe Bay Proper	3/31/2017	None Requested	18	9/30/2018
84	1504 Hi Fault Dr.	3	Horseshoe Bay West	NYI			
85-92	Tuscan Dr.	3	Horseshoe Bay West	NYI			
93	1603 White Tail	4B	Horseshoe Bay South	NYI			
94	306 Fire Dance	4A	Horseshoe Bay	NYI			
95	120 Nightshade	12	Summit Rock	NYI			
96	Shale	3	Horseshoe Bay West	NYI			

**NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor**

#### **NOTES**

- 1 Required notifications sent to owner for 4/12/17 Municipal Court hearing on an Order for Repair/Demolition/Removal
- 2 Contractor to notify us when construction is to start
- 3 Westway Builders to request final inspection for 316 for 4/7/17 and to request Repermit for 312 to expire on 4/31/17
- 4 Owner to request Repermit from City Council on 4/17/17
- 5 Final inspection on 3/31/17 failed
- 6 Contractor requested and was granted by Cty Council a 90 day Repermit on 3/21/17 to expire on 6/21/17
- 7 First 8 of 16 units- last Phase of The Enclave - Two 4 Unit Permits remain unpaid

**MONTHLY RESIDENTIAL PERMIT TRACKING**  
**3/31/2017**

<b>NO.</b>	<b>Address</b>	<b>Zone</b>	<b>Subdivision</b>	<b>Date Permit Issued</b>	<b>Date Most Recent ATS Inspection Requested or Made</b>	<b>No. Months on Permit</b>	<b>Permit Expires</b>
19	106 Blue Yonder	2	Applehead	3/3/2016	3/27/2017	5	9/3/2017
20	106 Diamond Hill	2	Applehead	4/4/2016	3/31/2017	6	10/4/2017
63	3317 Bay West Boulevard	2	Applehead	1/19/2017	3/28/2017	15.5	7/19/2018
71	106 Gemstone	2	Applehead	3/14/2017	None Requested	17.5	9/14/2017
79	101 Fox Fur	2	Applehead	3/27/2017	None Requested	18	9/27/2017
2	601 Mountain Leather-Note 2	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	0	12/16/2016
4	201 Mountain Leather-Note 4	3	Horseshoe Bay West	11/7/2016-Repermit	11/3/2016	0	3/26/2017
6	100 Gallop-Note 5	3	Horseshoe Bay West	10/20/2015	3/31/2017	0.5	4/20/2017
7	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	3/28/2017	1	5/4/2017
8	1202 Sun Ray	3	Horseshoe Bay West	1/28/2017-Repermit	12/8/2016	1.5	5/15/2017
11	112 Jade	3	Horseshoe Bay West	12/3/2015	4/18/2016	2	6/3/2017
12	325 Parallel Circle	3	Horseshoe Bay West	12/3/2015	None Requested	2	6/3/2017
13	1113 Mountain Leather-Repermit	3	Horseshoe Bay West	02/27/2017-Repermit	2/21/2017	0	6/5/2017
14	101 Lachite-Repermit-Note 6	3	Horseshoe Bay West	3/21/2017-Repermit	6/16/2016	0	6/21/2017
16	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	1/4/2017	4	8/8/2017
18	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	8/19/2016	4.5	8/19/2017
21-28	100-112&116-204 Tuscan Dr.-Note 7	3	Horseshoe Bay West	5/10/2016	3/22/2017	7	11/10/2017
31	103 Still Water	3	Horseshoe Bay West	6/1/2016	12/12/2016	8	12/1/2017
37	101 Lost Buck	3	Horseshoe Bay West	7/28/2016	12/7/2016	10	1/28/2018
41	401 Cat Canyon	3	Horseshoe Bay West	9/7/2016	1/9/2017	11	3/7/2018
42	303 Fieldspar	3	Horseshoe Bay West	9/16/2016	3/20/2017	11.5	3/16/2018
44	339 Sun Ray	3	Horseshoe Bay West	9/21/2016	12/13/2016	11.5	3/21/2018
46	1004 Sun Ray	3	Horseshoe Bay West	10/3/2016	3/3/2017	12	4/3/2018
53	401 Matern Court	3	Horseshoe Bay West	11/17/2016	12/6/2016	13.5	5/17/2018
54	315 Apache Tears	3	Horseshoe Bay West	11/29/2016	3/28/2017	14	5/29/2018
55	800 Sky Lane	3	Horseshoe Bay West	12/7/2016	3/10/2017	14	6/7/2018
57-58	139 & 127 Uplift	3	Horseshoe Bay West	12/19/2016	None Requested	14.5	6/19/2018
59-60	166 & 168 Uplift	3	Horseshoe Bay West	12/19/2016	3/31/2017	14.5	6/19/2018

61	2823 Faultline Drive	3	Horseshoe Bay West	1/6/2017	None Requested	15	7/6/2018
64	2519 Diagonal Dr.	3	Horseshoe Bay West	1/20/2017	3/31/2017	15.5	7/20/2018
68	1106 Fault Line Dr.	3	Horseshoe Bay West	2/6/2017	3/29/2017	16	8/6/2018
69	400 Broken Hills	3	Horseshoe Bay West	2/9/2017	3/21/2017	16	8/9/2018
73	300 Lakawana	3	Horseshoe Bay West	3/17/2017	None Requested	17.5	9/17/2017
74	100 Cactus Corner	3	Horseshoe Bay West	3/20/2017	None Requested	18	9/20/2017
75	304 Emerald Way	3	Horseshoe Bay West	3/20/2017	None Requested	18	9/20/2017
76	204 Cat Canyon	3	Horseshoe Bay West	3/20/2017	None Requested	18	9/20/2017
80	2005 Fault Line Dr.	3	Horseshoe Bay West	3/29/2017	None Requested	18	9/29/2017
81	100 Western Spur	3	Horseshoe Bay West	3/31/2017	None Requested	18	9/30/2017
84	1504 Hi Fault Dr.	3	Horseshoe Bay West	NYI			
85-92	Tuscan Dr.	3	Horseshoe Bay West	NYI			
96	Shale	3	Horseshoe Bay West	NYI			
34	402 Lighthouse Dr.	4A	Horseshoe Bay	6/29/2016	2/28/2017	9	12/29/2017
38	311 Short Circuit	4A	Horseshoe Bay	8/1/2016	2/24/2017	10	2/1/2018
39	309 Short Circuit	4A	Horseshoe Bay	8/1/2016	3/15/2017	10	2/1/2018
45	311 Sombrero	4A	Horseshoe Bay	9/30/2016	3/20/2017	12	3/30/2018
49	1323 Hi Circle North	4A	Horseshoe Bay	10/24/2016	2/24/2017	12.5	4/24/2018
50	1310 Hi Circle South	4A	Horseshoe Bay	10/24/2016	None Requested	12.5	4/24/2018
56	101 Colt	4A	Horseshoe Bay	12/12/2016	3/10/2017	14	6/12/2018
65	1405 Hi Circle South	4A	Horseshoe Bay	1/23/2017	3/24/2017	15.5	7/23/2018
70	311 Horseshoe Bay N Blvd Unit/Villa D	4A	Horseshoe Bay Proper	2/16/2017	3/9/2017	16.5	8/16/2018
83	108 Sure Fire	4A	Horseshoe Bay Proper	3/31/2017	None Requested	18	9/30/2017
94	306 Fire Dance	4A	Horseshoe Bay	NYI			
1	2401 Saddle Gun-Repermit-Note 1	4B	Horseshoe Bay South	9/20/2016-Repermit	2/11/2014	0	11/10/2016
93	1603 White Tail	4B	Horseshoe Bay South	NYI			
33	108 Gillespie Court	6	Pecan Creek	6/28/2016	12/27/2016	9	12/28/2017
40	100 Gillespie Ct.	6	Pecan Creek	9/1/2016	3/7/2017	11	3/1/2018
72	102 Gillespie Court	6	Pecan Creek	3/14/2017	3/21/2017	17.5	9/14/2017
77	103 Bowers Circle	6	Pecan Creek	3/22/2017	3/31/2017	18	9/22/2017
15	107 La Bonita	9	Escondido	1/8/2016	2/13/2017	4	7/8/2017
36	112 Las Puertas	9	Escondido	7/15/2016	2/9/2017	9.5	1/15/2018
43	283 La Serena Loop	9	Escondido	9/19/2016	1/18/2017	11.5	3/19/2018
48	169 Encantada	9	Escondido	10/19/2016	3/17/2017	12.5	4/19/2018



52	133 La Serena Loop	9	Escondido	10/28/2016	1/9/2017	13	4/28/2018
62	112 Las Puertas	9	Escondido	1/19/2017	3/17/2017	15.5	7/19/2018
66	174 Encantada	9	Escondido	2/2/2017	None Requested	16	8/2/2018
67	172 Encantada	9	Escondido	2/2/2017	None Requested	16	8/2/2018
32	132 Rock N Robyn	11	The Trails	6/21/2016	12/21/2016	8.5	12/21/2017
51	101 Kathy Cove	11	The Trails	10/27/2016	3/30/2017	13	4/27/2018
78	820 The Trails Parkway	11	The Trails	3/23/2017	None Requested	18	9/23/2017
3	316 Nattie Woods-Repermit-Note 3	12	Summit Rock	02/24/2017-Repermit	10/20/2016	0	3/26/2017
5	312 Nattie Woods-Repermit-Note 3	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	4/5/2017
9	627 Passion Flower	12	Summit Rock	1/9/17-Repermit	2/6/2017	1.5	5/16/2017
10	120 Azalea Loop	12	Summit Rock	12/2/2015	11/2/2016	2	6/2/2017
17	101 Grove Ct	12	Summit Rock	2/9/2016	9/2/2016	4	8/9/2017
35	221 Grove Ct	12	Summit Rock	7/1/2016	1/20/2017	9	1/1/2018
82	118 Feathergrass	12	Summit Rock	3/31/2017	None Requested	18	9/30/2017
95	120 Nightshade	12	Summit Rock	NYI			
29	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	3/23/2017	7.5	11/18/2017
30	115 Wilderness Drive East	ETJ	ETJ	6/1/2016	3/17/2017	8	12/1/2017
47	414 Twisted Oak	ETJ	ETJ	10/12/2016	2/24/2017	12	4/12/2018

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#### **NOTES**

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# CITY OF HORSESHOE BAY



## FIRE DEPARTMENT MARCH 2017 FY ACTIVITY REPORT

Training – Horseshoe Bay Fire Department personnel attended the launching of the HPO concept. Crews are also working on structure fire tactics and operational modes for an upcoming quarterly drill.

Notable Incidents – HSB FD C Shift and both Chiefs responded to the residential structure fire located at 211 Wennmohs on March 30, 2017. Units from the City of Marble Falls Fire Rescue, Marble Falls Area Volunteer Fire Department, and Granite Shoals Volunteer Fire Department responded. All exposures were saved, and the fire was kept to the single house. Special thanks to the HSB Water Department, Police Department, Field Department, and Public Works for the continued cooperative work and assistance throughout this incident.

Update on Trucks –

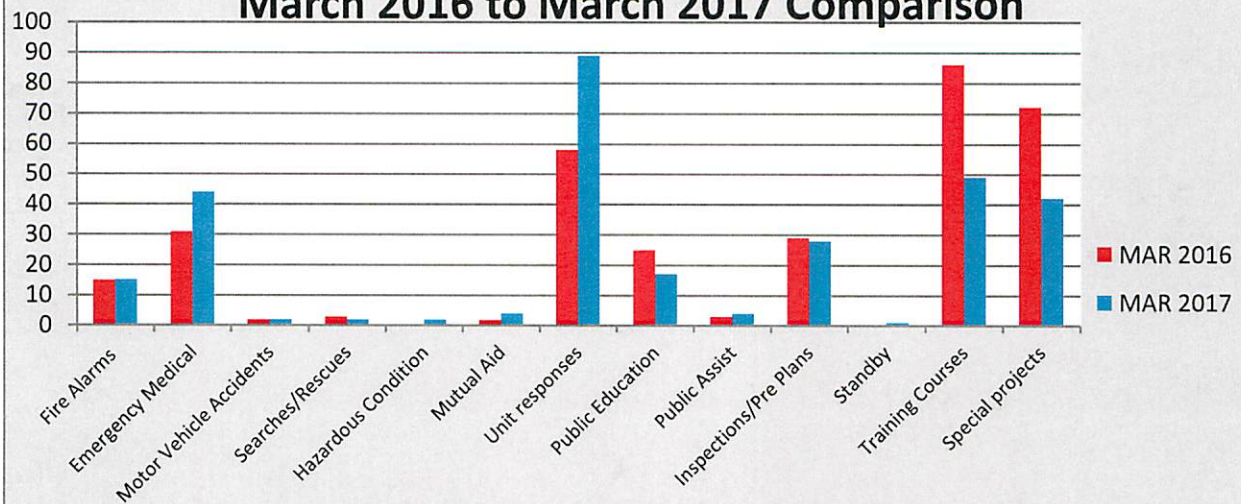


OPERATIONS	Mar 2017	Mar 2016	FYTD 2017	FYTD 2016
Fire Alarms (all types-buildings, vehicles, etc.)	15	15	77	70
Emergency Medical	44	31	220	177
Motor Vehicle Accident	2	2	11	4
Searches and/or Rescue	2	3	8	7
Hazardous Condition	2	0	21	6
Mutual Aid	4	2	25	19
Number of unit responses	89	58	435	321
Public Education/Relations	17	25	117	119
Public Service or Assistance	4	3	23	16
Inspections/Preplans	28	29	138	161
Standby Public Safety	1	0	7	3
Training programs	49	86	274	439
Spec. projects (i.e. spec. meetings & other work details)	42	72	288	390
Totals	299	326	1644	1732

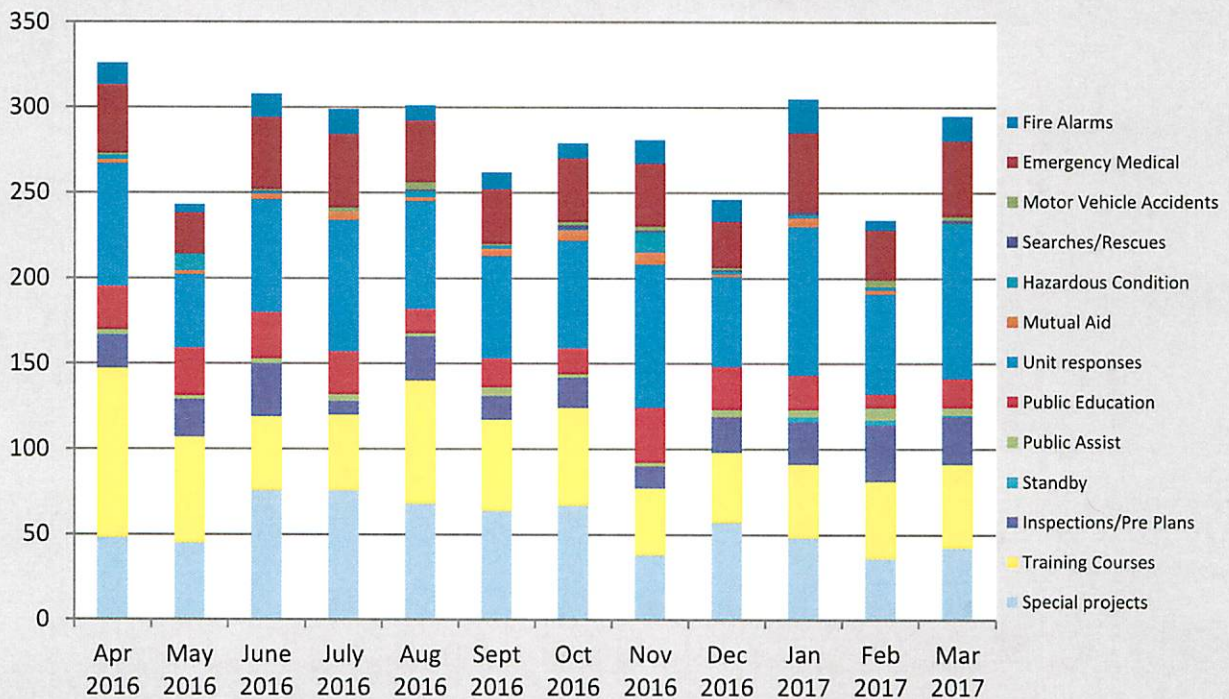
Monthly Response Time: 6.35 minutes



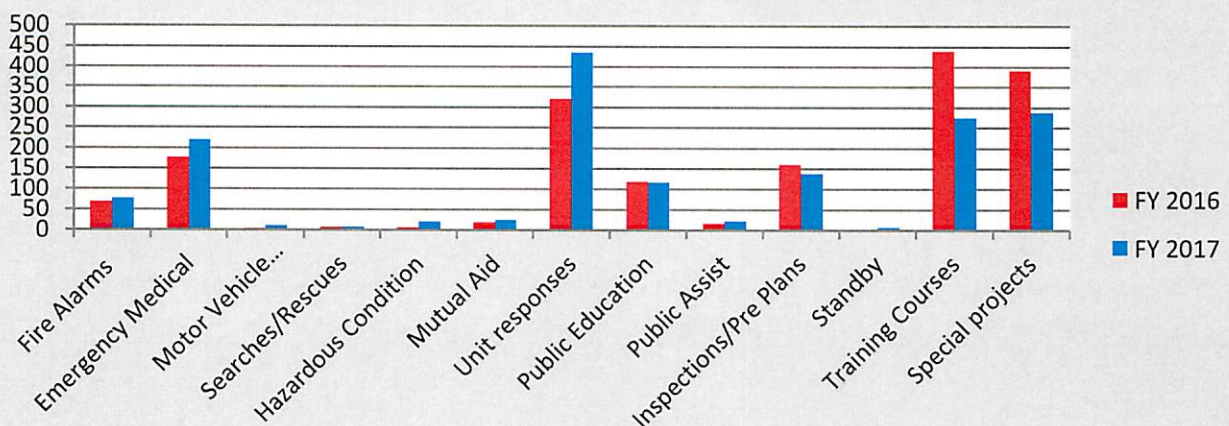
## March 2016 to March 2017 Comparison



## Rolling 12 Month Comparison



## FY 2016 & FY 2017 Comparison







# CITY OF HORSESHOE BAY



## POLICE DEPARTMENT MARCH 2017 & FY ACTIVITY REPORT

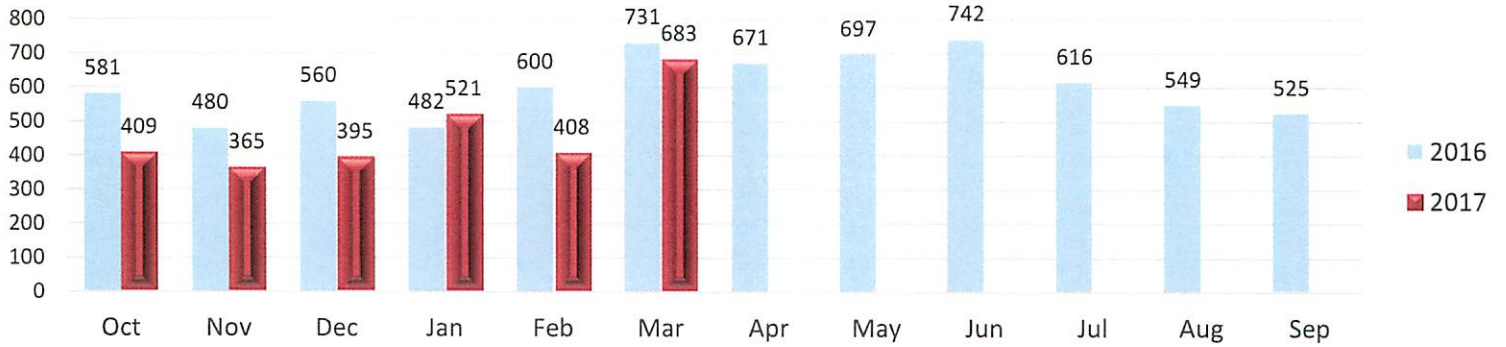
During the month of March 2017 there were twenty-eight (28) new cases reported to our department. The March cases consisted of four (4) felony cases, sixteen (16) misdemeanor cases, eight (8) non-criminal cases, four (4) traffic accidents, and ten (10) arrests. The department cleared twenty-three (23) new and old Horseshoe Bay cases in the month of March. Eleven (11) residents requested home security watches during March. Also, local businesses, amenities, and construction sites continued to be checked thoroughly on a daily basis. Overall, the department responded to six hundred eighty-three (683) calls for service, including twenty-one (21) alarms for the month of March.

During the month of March, 2017, thirteen (13) new cases were assigned to CID for follow up investigation. Four (4) of those were a misdemeanor grade, four (4) were felony level cases, and five (5) investigations were non-criminal in nature which included investigations such as Lost/Found Property, traffic accidents, and animal bites. CID also conducted six (6) other investigations, which consisted of civil matters and possible narcotic investigations. A total of one hundred and forty eight (148) persons were interviewed by investigators. These interviews resulted in twenty four (24) witness/victim statements, and one (1) confession. CID cleared thirteen (13) active cases during the month. CID personnel conducted five (5) searches, and collected twenty two (22) items of evidence. CID personnel recovered property valued at \$6,000 during this month. CID assisted the Patrol Division in covering ten (10) Patrol Shift, and had twenty eight (28) training hours during the month.

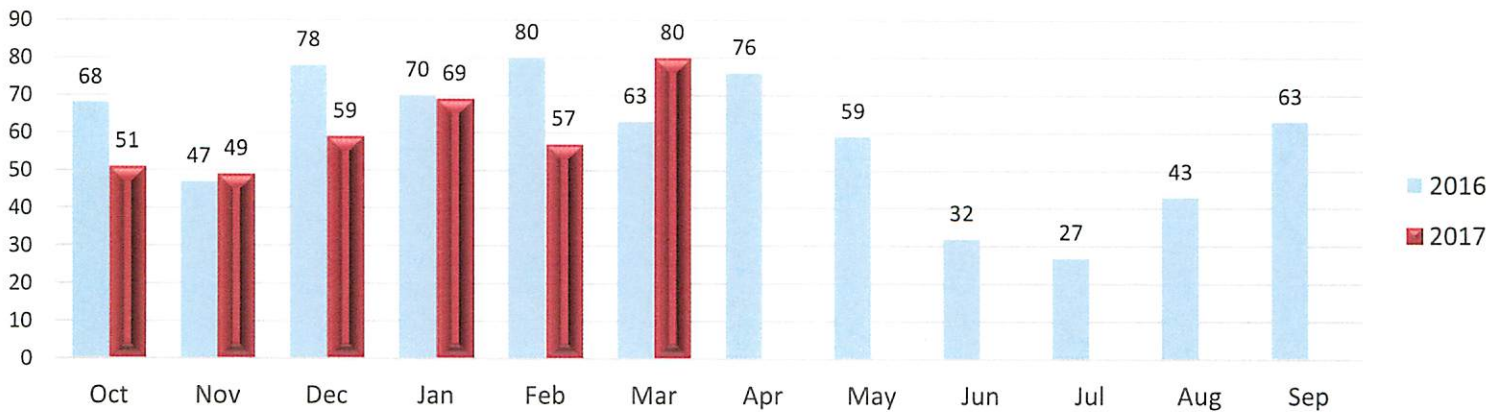
OPERATIONS	MAR 2017	MAR 2016	FYTD 2017	FYTD 2016
Dispatch For Service	683	731	2781	3434
Verbal Warnings	80	63	365	406
Warnings	141	211	596	835
Citations	32	58	168	247
Arrest	10	16	68	79
Code Enforcement	45	100	334	435
Traffic Accidents	4	4	17	27
Home Security Watches	11	22	99	115
Alarms	21	27	123	135
Felony Cases	4	4	27	18
Misdemeanor Cases	16	25	84	122
Non-Criminal Cases	8	13	47	50
Total Reports (New)	28	42	158	190
Cases Cleared (Old & New)	23	29	146	128

Response Time 5.41

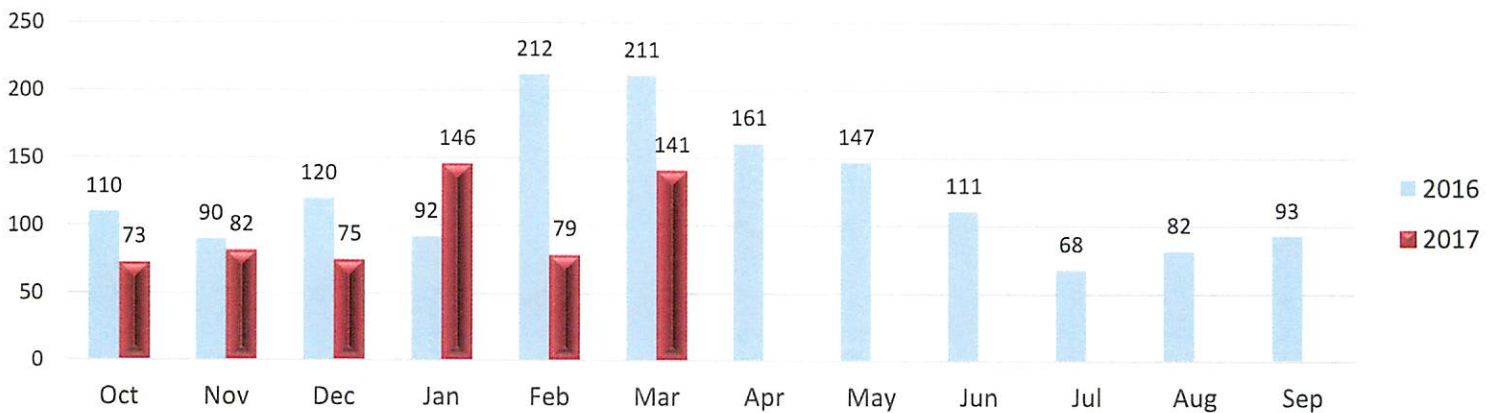
### Horseshoe Bay Police Department Dispatch Calls for Service FYTD (2016 - 2017)



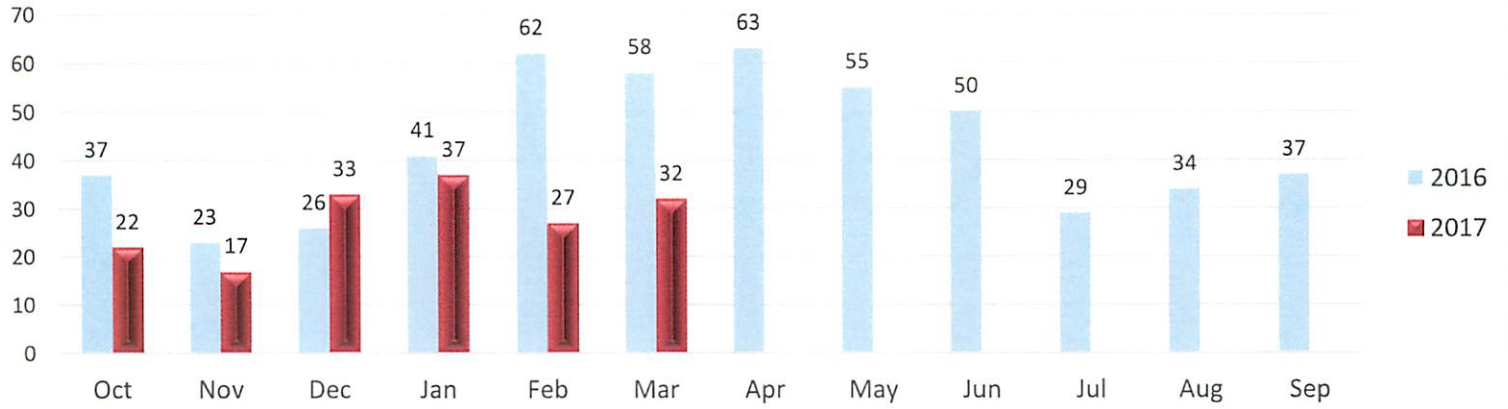
### Horseshoe Bay Police Department Verbal Warnings FYTD (2016 - 2017)



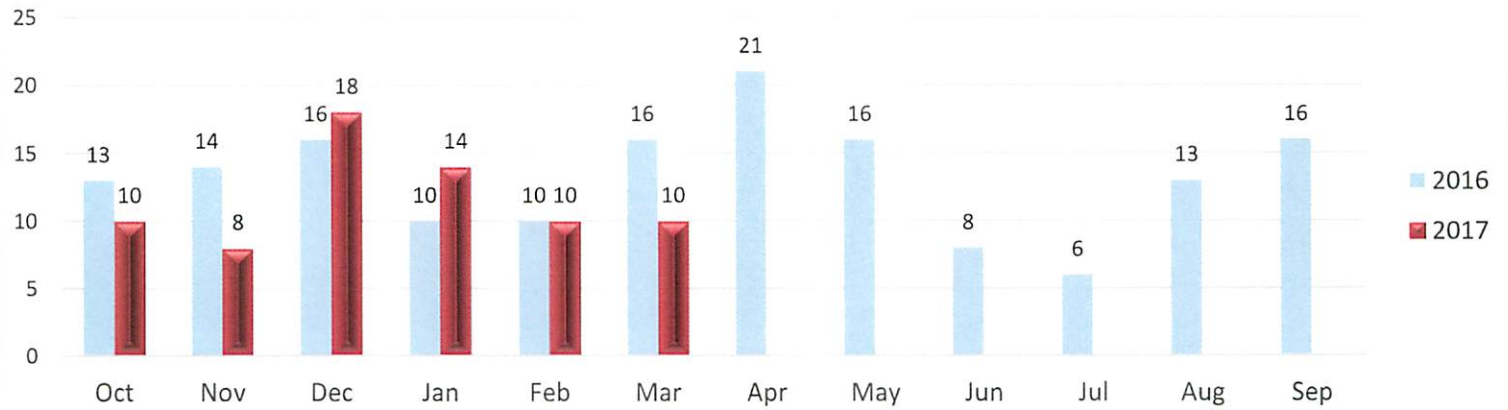
### Horseshoe Bay Police Department Warnings FYTD (2016 - 2017)



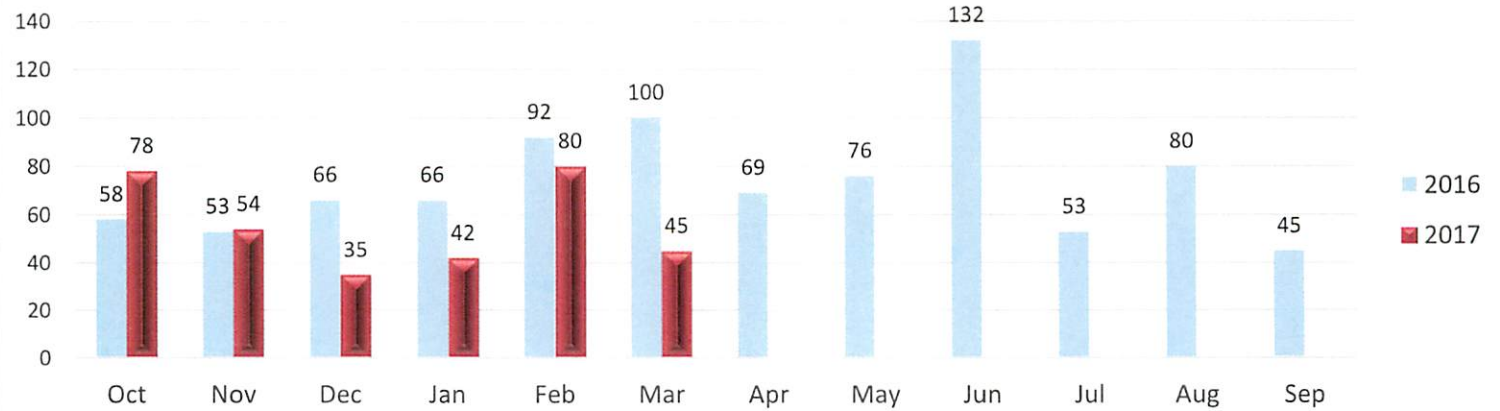
### Horseshoe Bay Police Department Citations FYTD (2016 - 2017)



### Horseshoe Bay Police Department Arrest FYTD (2016 - 2017)

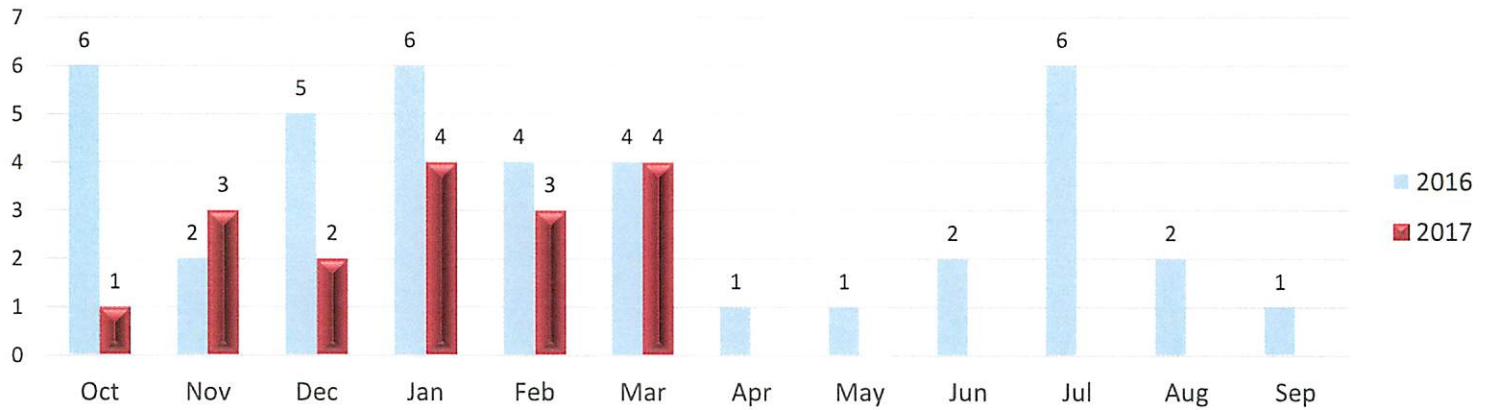


### Horseshoe Bay Police Department Code Enforcement FYTD (2016-2017)

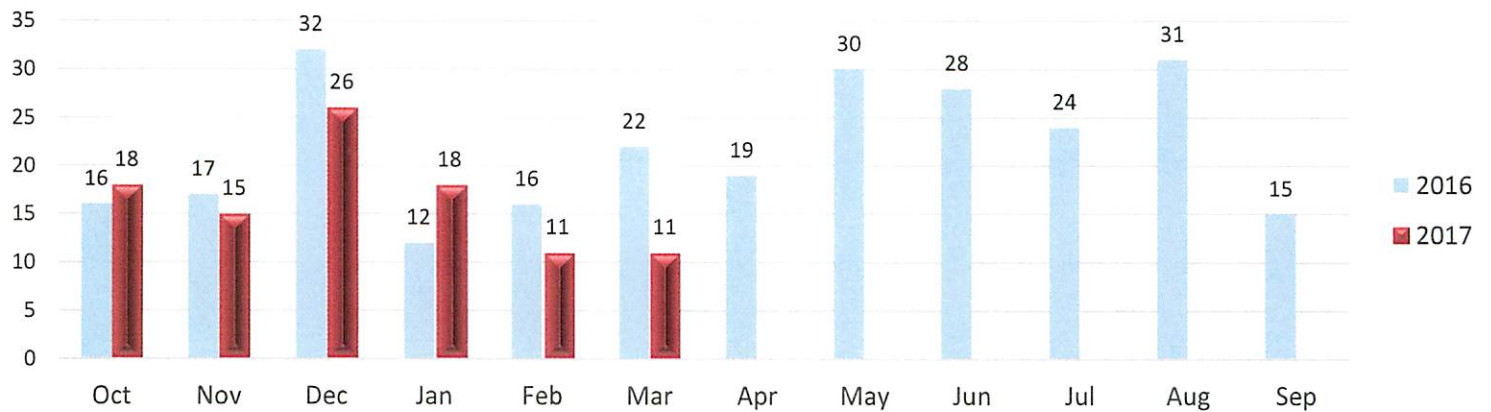




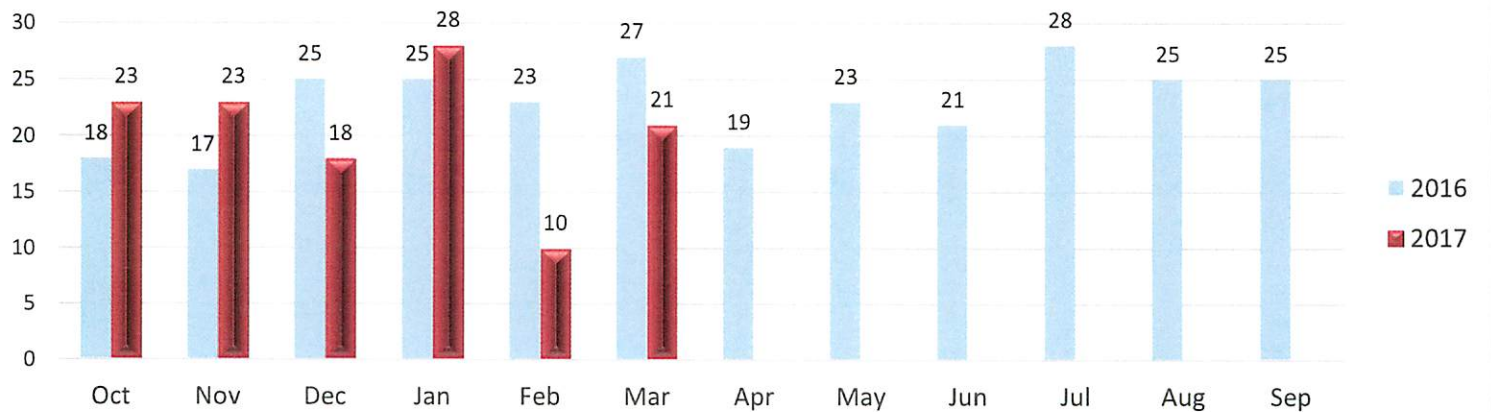
### Horseshoe Bay Police Department Traffic Accidents FYTD (2016 - 2017)



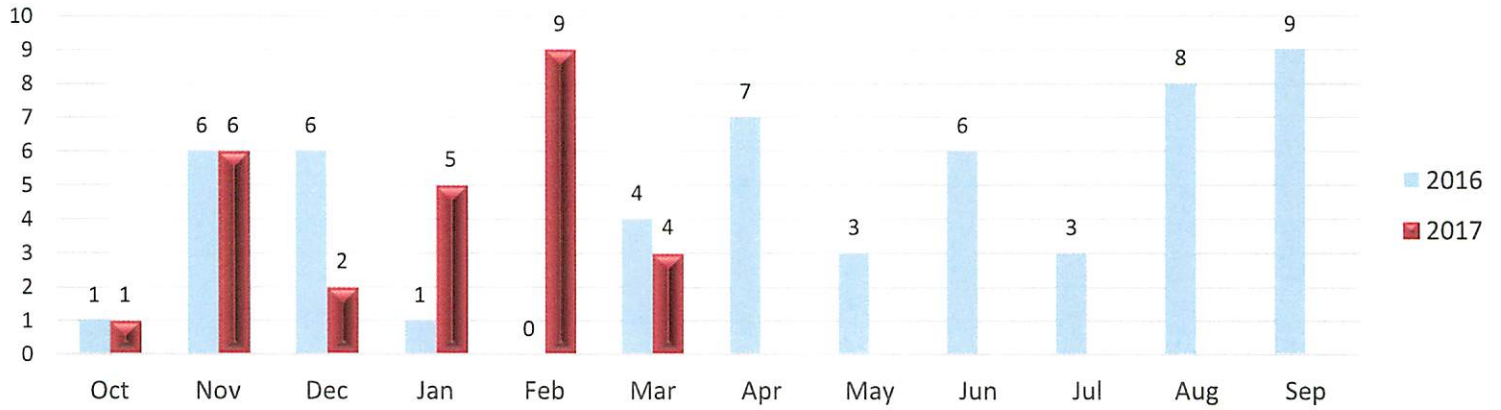
### Horseshoe Bay Police Department Home Security Watches FYTD (2016 - 2017)



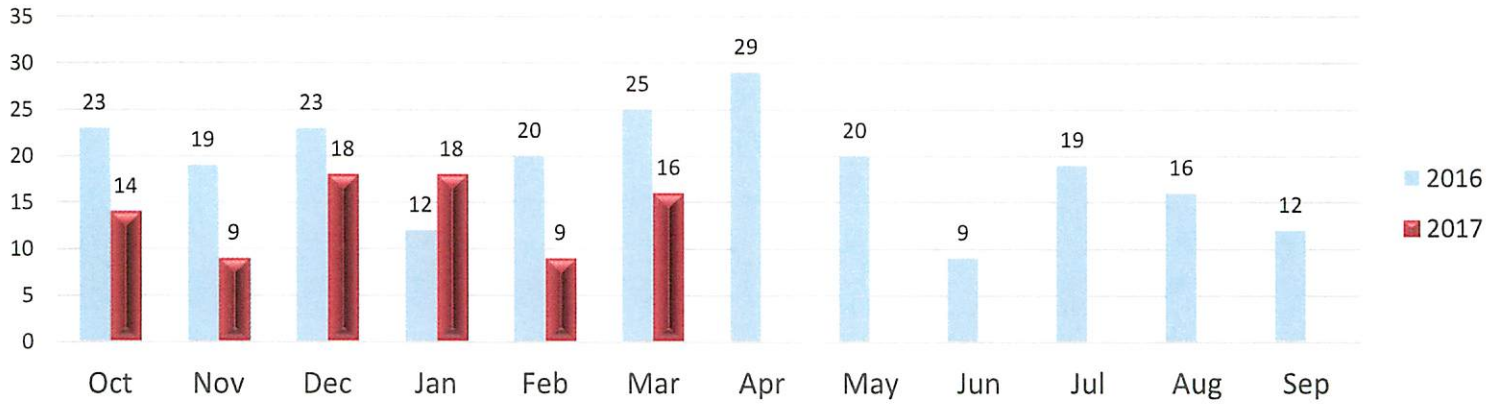
### Horseshoe Bay Police Department Alarms FYTD (2016 - 2017)



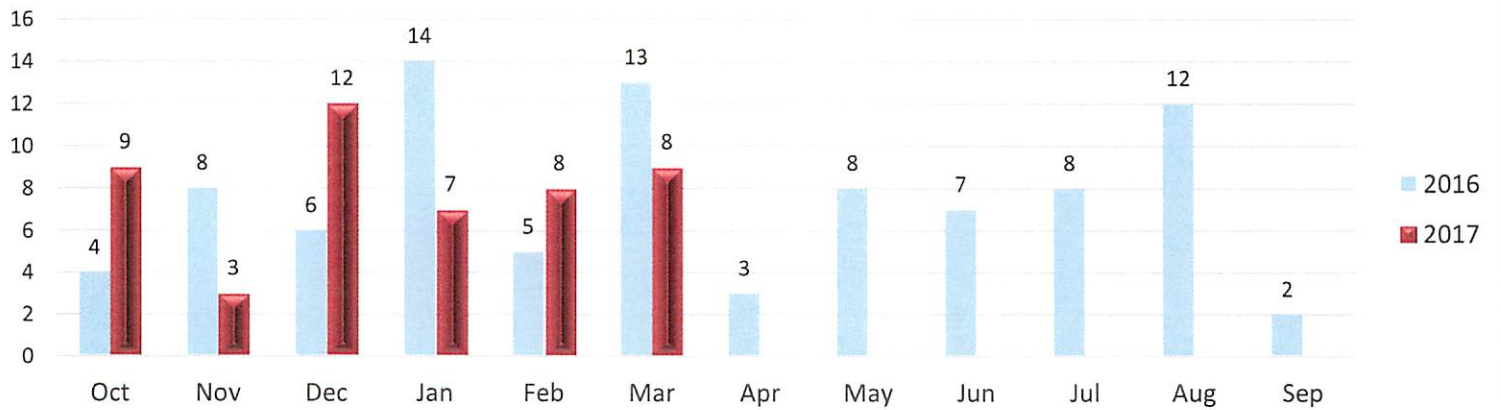
### Horseshoe Bay Police Department Felony Cases FYTD (2016 - 2017)



### Horseshoe Bay Police Department Misdemeanor Cases FYTD (2016 - 2017)

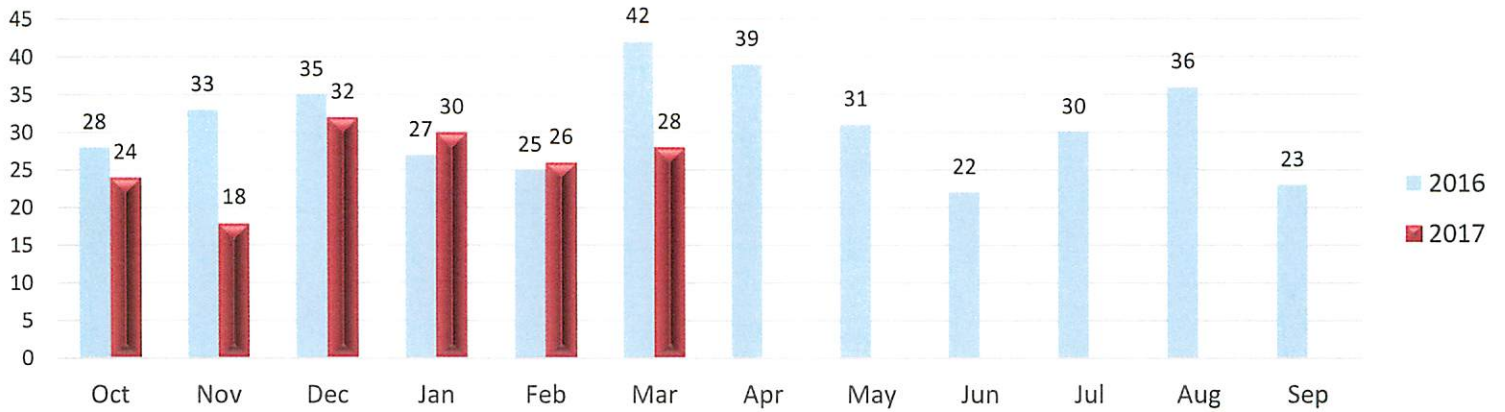


### Horseshoe Bay Police Department Non-Criminal Cases FYTD (2016 - 2017)

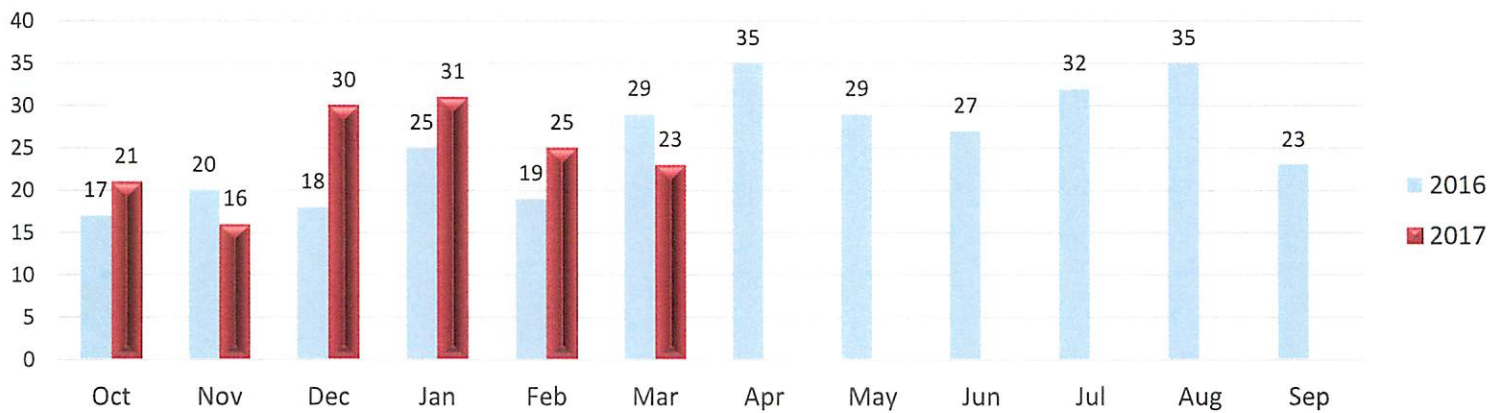




### Horseshoe Bay Police Department Total New Reports FYTD (2016 - 2017)



### Horseshoe Bay Police Department Old & New Cases Cleared FYTD (2016 - 2017)





# CITY OF HORSESHOE BAY



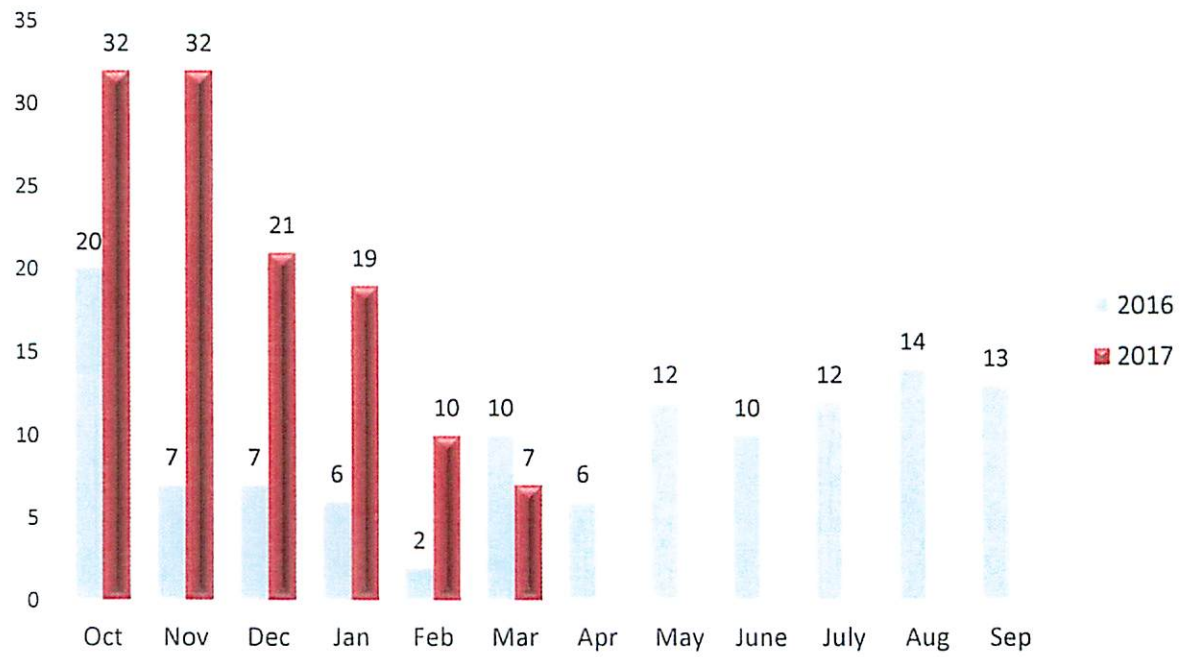
## ANIMAL CONTROL MARCH 2017 & FY 2017 ACTIVITY REPORT

The Animal Control Person handled approximately One Hundred Twenty Seven (127) calls within the month of March Ninety Four (94) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while Thirty Three (33) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled, but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in Six (6) of the calls for the month of March.

OPERATIONS	MAR 2017	MAR 2016	FYTD 2017	FYTD 2016
Buck Carcasses	1	0	29	12
Doe Carcasses	6	10	91	31
Fawn Carcasses	0	0	5	9
<b>Total Deer Carcasses:</b>	7	10	121	52
Other Carcasses	16	14	96	42
Blue Lake Carcasses	0	0	1	0
<b>Total All Carcasses:</b>	16	24	210	94
Cat related calls	5	6	26	32
Dog related calls	20	17	91	63
Total Other calls	79	26	401	308
<b>Total Calls:</b>	127	73	703	497

Horseshoe Bay Animal Control  
Deer Carcasses FY  
(2016 - 2017)





## CITY OF HORSESHOE BAY

APRIL 18, 2017

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**TO:** Mayor and City Council   
**THRU:** Stan R. Farmer, City Manager  
**FROM:** Eric W. Winter, Development Services Manager  
**Re:** Progress Report by Owner on Construction and Issuing Building Re-Permit for 201 Mountain Leather, Jay Perez, Applicant

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The Re-permit for the new house under construction at this address expired on March 26, 2017. Work has been allowed to continue until action at this meeting by City Council to extend it. The original permit was issued on June 16, 2015 and expired on December 16, 2016. The Re-permit was issued for 100 days at no cost on December 7, 2016 and an extension was granted until today.

The owner has requested the re-permit and will attend the meeting to provide information regarding work being done, work still needing to be done and the estimated time for completion.

Section 3.03.012 of City Code states that, "...any additional construction will require a new permit with a minimum cost of \$500."

**Enclosures:** None